

**Minutes of the Sparta Fire Board Meeting
August 19, 2021
In person & Zoom Access Meeting**

Present: Bergman (twp-chair), Anderson (twp), Cumings (village), Goodfellow (twp), & Bill Taylor (village)
Also, present: Chief Olney
Absent: Betty Van Patten (village)
Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Cumings to approve the agenda.

Seconded: Taylor

Motion Passed: 5-0

Public Comment: None

Approval of the Minutes:

Motion: Anderson to approve the July 22, 2021 minutes.

Seconded: Taylor

Motion Passed: 5-0

Approval of the bills:

Motion: Made by Cumings to approve bills from July 19, 2021 – August 18, 2021.

Seconded: Anderson

Motion Passed: 5-0

Finance Board Update:

Anderson stated that the finance board meet twice since the last board meeting and approved \$10,143 of invoices at the last meeting. Anderson stated that only one invoice was in question, US Bank for the lease on the copy machine. There was a late fee which Olney stated that invoice goes direct to the village and was approved at the finance board meeting. The check was 2 days late. No one was sure how or why the payment was late. Olney stated he was going to review our "Auto Pay" policy and see if some monthly invoices can be just paid directly. Olney also stated that he was going to review the copier lease agreement for the length of the agreement. It might be time to change copier lease companies. Anderson reviewed the revenue and expense statement through August 17, 2021. Per Anderson, the operational budget expenditures through the month of August is at 28.7% of budget and revenues are at 38.18% of the budget year.

Old Business:

Annual Audit Report: Cumings and Anderson both meet with Dan Veldhuizen from audit firm of Segfried Crandall to review the preliminary annual audit. Per Dan Veldhuizen, the Fire Department audit was one of the very few audits they do where there were no budget violations. It's a credit to the Fire Chief, the finance Committee, and the Village accounting department for these fine results.

Mason House: The chief stated the house will be moved on August 24th at approximately 9:00 AM. Once the house has been moved the chief will present bids for the remaining clean up of the site. The clean up include all the remaining concrete, footing, trees and stumps, old garage, and other debris.

Chief's Report: Chief Olney presented the Chief's report. (see attached). There were 552 calls YTD with 82 calls from the last fire board meeting. The Chief stated there just 2 fires in the past month and 5 accidents in the last month. Most of the calls for the past month were storm related with wires down and hazardous conditions.

Request to Hire student Cadet: The Chief requested the fire board to approve the hiring of a high school cadet. Normally the chief can just hire any cadets but being this applicant had not received his high school diploma or GED and is not 18 years of age yet, he is asking for board approval. The cadet will turn 18 in December, he can still attend fire training and start on his medical training. He will not be allowed to be in any vehicle or respond to any fire related calls until he turns 18 years of age.

Motion: Made by Cuming to approve the Cadet hire.

Seconded: Taylor

Motion Passed: 5-0

Daytime stipends pay: Currently the stipends for weekday daytime coverage is \$30.00 per day. The Chief stated that it's getting more difficult to get fire fighters to volunteer to for weekday daytime coverage. The has proposed to raise the stipend to \$75.00 per day. After discussion with the board members and the fire chief, the consensus was that for the \$75.00 per day stipends, the on call fire department member would be required to at the fire station a minimum of 2 hours working on department related or station requirements.

Motion: Made by Anderson to approve the daytime wage change.

Seconded: Goodfellow

Motion Passed: 5-0

Next Meeting Date: September 23rd at 7:00 PM in the fire station.

Next Finance Meeting Dates: September 7th and September 21st at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Made by Taylor to adjourn at 7:43 PM.

Seconded: Cumings

Motion Passed: 5-0

Minutes by Goodfellow 8-20-21

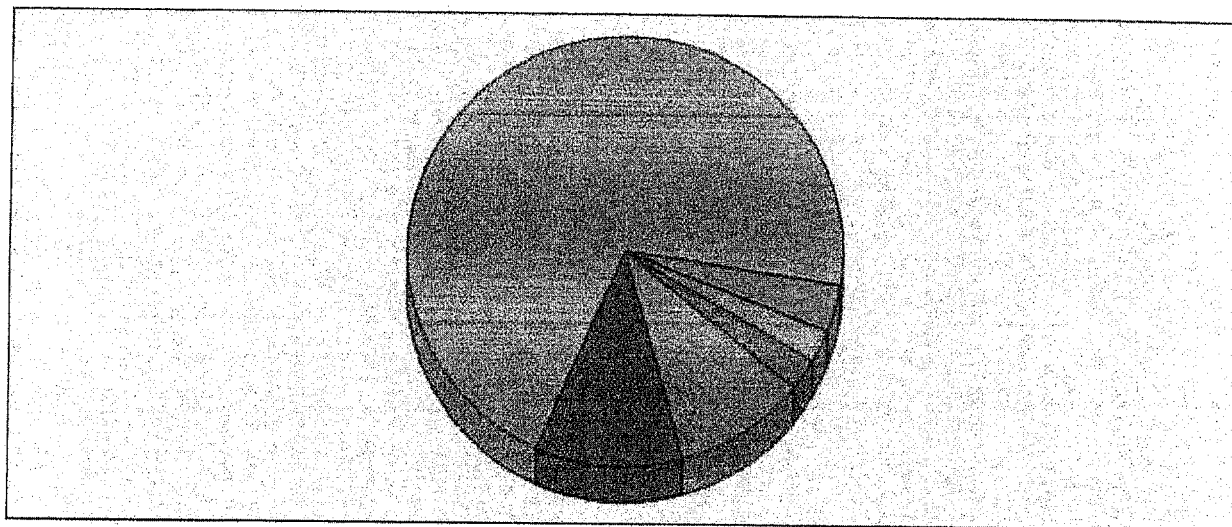
Sparta Fire Department

Sparta, MI



Major Incident Types by Month for Date Range

Start Date: 07/19/2021 | End Date: 08/15/2021



False Alarm & False Call	Hazardous Condition (No Fire)	Fire	Service Call
Good Intent Call	Rescue & Emergency Medical	Service Incident	

INCIDENT TYPE	JUL	AUG	TOTAL
False Alarm & False Call	2	0	2
Fire	0	3	3
Good Intent Call	4	4	8
Hazardous Condition (No Fire)	2	7	9
Rescue & Emergency Medical Service Incident	31	27	58
Service Call		2	2
Total	39	43	82

Total Calls as of August 15, 2021
552

Chiefs Report August 19, 2021

Old Business:

1.

New Business:

1. Monthly report

a. Fire calls and alarms:

1. 11400 Stebbins – faulty detector
2. 710 N Union – fire alarm
3. 8683 Alpine – smell of smoke (faulty outlet)
4. M37 and 12-mile – car fire
5. 11654 Long Lake – generator fire
6. 1338 Durwood (assist to Plainfield FD on a house fire)

b. Wires and hazardous condition calls:

1. 87—Countryview – CO alarm sounding
2. 200 block on N Union – power lines down
3. 13100 block of Peachridge – controlled burn
4. 50 S. Union – illegal burn
5. 62 N Union – powerlines down
6. 8900 N Division – powerlines down
7. 180 Ida Red – powerlines down
8. Anderson and Gardner – powerlines down
9. Long Lake and Old School Forest – powerlines down
10. 400 block of Anderson – powerlines down
11. 3800 block of 10-mile – powerlines down

c. Accidents:

1. Division and State (no injuries)
2. M37 and 13-mile (no injuries)
3. 2700 block of 12-mile (minor injuries)
4. Assist to Kent City (Peachridge and M37 – cancelled prior to arrival)
5. 13-mile and M37 (minor injuries)
6. Alpine and 12-mile (minor injuries)

2. Hire a cadet to start fire school in October

3. Paid change for daytime coverage