

## SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES

**FEBRUARY 9, 2021**

Library Director Lois Lovell called the meeting to order by Zoom at 6:04 pm. Also present were Mary-Ann Meyer, Carol Keller, Jane Ohanesian, Joy Leussenkamp, Dick Beauchamp, Associate Director Debbie Poling, and Lakeland Library Coop Director Carol Dawe. Absent was Janet Hayes.

Jane made the motion to accept the January board meeting minutes, seconded by Joy. Motion passed.

- Treasurer's Report: Lois filled in for Carol

January 2021 financial report: Beginning balance on 1/1/21 was \$91,627.57. With deposits, the beginning balance was \$127,933.18. Total expenses were \$21,238.84. Ending balance was \$106,595.77. Joy made the motion to accept the January report, seconded by Jane. Motion passed.

- Library Director's report: Lois

Beat the Winter Blahs Adult Reading Club began February 1 and will end March 26. Three grand prizes will be given away: 2 Kindle tablets and 1 book bag filled with goodies from Goldie Lou's in Sparta.

Winter Storytime is being offered virtually with prepared bags filled with books and crafts that children can pick up at the library and take home. Currently, 34 children are participating.

Sparta Township Budget meeting will be Thursday, February 25. Lois and Debbie will attend. The library will ask the Township for \$138,500 and will also request the continued pursuit of the library building's soffit repair.

- Old Business:

The new director hire will receive 18 PTO days rather than the 9 days as provided in the Paid Time off policy. The board will vote on this at the March 9 meeting.

- New Business:

Carol Dawe, LLC Director addressed the board regarding the new director hire process. Carol will facilitate the coordination of the interview process and make contact with the candidates regarding the process. Carol and Mary-Ann will work together and prepare a set of questions submitted by the library board and staff, and use them to interview the two candidates. The interviews will take place at the March 9 regularly scheduled

board meeting. After the interview process, the board will make their decision to fill the position.

A motion was made by Jane to purchase half of the price of a new computer for Carol Keller to be used at her home to perform her duties of library treasurer. Carol will pay the remaining half. Seconded by Joy. Motion carried.

- Public Comment:

Debbie Poling and Carol Keller expressed their concerns on the viability of one of the candidates regarding work experience and place of residence.

Analisha Barnum asked the library to start a seed program where seeds can be "borrowed", planted and then some of the seeds given back to the library.

Joy made the motion to adjourn, Jane seconded. Meeting adjourned at 7:00 pm.

Submitted by

Lois Lovell, Director