

**Minutes of the Sparta Fire Board Meeting
November 19, 2020
Zoom Meeting**

Present: Bergman (twp-chair), Anderson (twp), Cumings (village), Goodfellow (twp)
Also, present: Chief Olney
Absent: Village at large member (replacement for Chad Fisk) & Betty Van Patten (village)
Bergman called the meeting to order @7:00 pm.

Additions to Agenda: None

Approval of the Agenda:

Motion: Cumings to approve the agenda.

Seconded: Anderson

Motion Passed: 4-0

Public Comment: None

Approval of the Minutes:

Motion: Made by Anderson to approve the October 22, 2020 minutes.

Seconded: Goodfellow

Motion Passed: 4-0

Approval of the bills:

Motion: Made by Goodfellow to approve October – November 20, 2020 bills.

Seconded: Cumings

Motion Passed: 4-0

Finance Board Update:

Anderson stated that the finance board meet twice since the last board meeting and approved all department invoices. The operational budget is currently at 59% of the budget through the first 7-8 months. The Capital budget is over running due do the fire truck purchase and will need to be amended.

Cumings stated in review of the department invoices he was pleased to see that the department was spending expenditures on training and seminars. He stated it's a good idea to keep the department trained and will help the department employees by knowing we are taking the time and money to keep the department current.

Old Business:

Lease agreement. Chief Olney reviewed the lease agreement between the Fire Department and PNC Equipment Finance LLC for the purchase of a Pierce Saber Pumper. Olney stated he contacted the fire department's attorney (James Scales) for an opinion on the lease of the vehicle and to review the contracts. The Departments attorney and the attorney for PNC were in contact with each other to review the contracts and make corrections as needed. The lease presented to the fire board has been reviewed and approved by our department's attorney. It was the consensus of the fire board to have Chief Olney sign the agreement as the fire chief, Dale Bergman sign as the fire board chairperson and Bill Goodfellow sign as the secretary for the fire board.

Motion: Made by Cumings to approve resolution to purchase new fire truck

Seconded: Anderson

Motion Passed: 4-0

Motion: Made by Goodfellow to approve lease between Sparta Fire Department and PNC for the purchase of the Pierce Saber Pumper truck.

Seconded: Cumings

Motion Passed: 4-0

COVID Expenses to Township:

Chief Olney presented to the board a list of expense items which could be covered under the CARES ACT through the Township. The chief was asked to consider adding in turn out gear and laptops if they are an approved item. The board asked the Chief to have the list available and presented to the township at the December meeting. Bergman will check on the deadline for filing the expenditure with the county.

Budget submitted to the Village:

Chief Olney stated he presented the fire department's 2021-2022 budget to the Village at their November 9th meeting. The Chief stated that there were few questions on the budget and village will present his request at the annual village budget meeting.

Chief's Report: Chief Olney presented the Chief's report. (see attached). There were 756 calls YTD. The Chief stated there were 5 fire calls and 6 accidents last month. The Chief stated that there are (2) incidents where the department will be seeking cost recovery.

Chief Olney also stated that are (3) fire fighters in quarantine because they may have been exposed.

Chief's Annual Review: (was not discussed due to Zoom timed out and ended.)

The fire board is required to provide the Chief with his annual performance review per the contract. I'll attach last year's review and the format required for this year. The information is due back to me by no later than December 14th so I can summarize and compile into one document.

Next Meeting Date: December 17th at 7:00 PM in the fire station. (Maybe by Zoom again)

Next Finance Meeting Dates: December 1st and 15th at 4:00 in the township office.

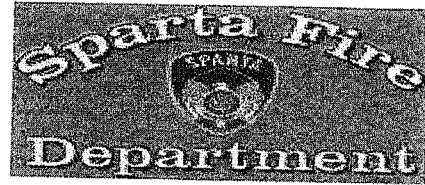
Public Comment: none

Zoom meeting timed out and ended at 7:26 PM

Minutes by Goodfellow 11-20-20

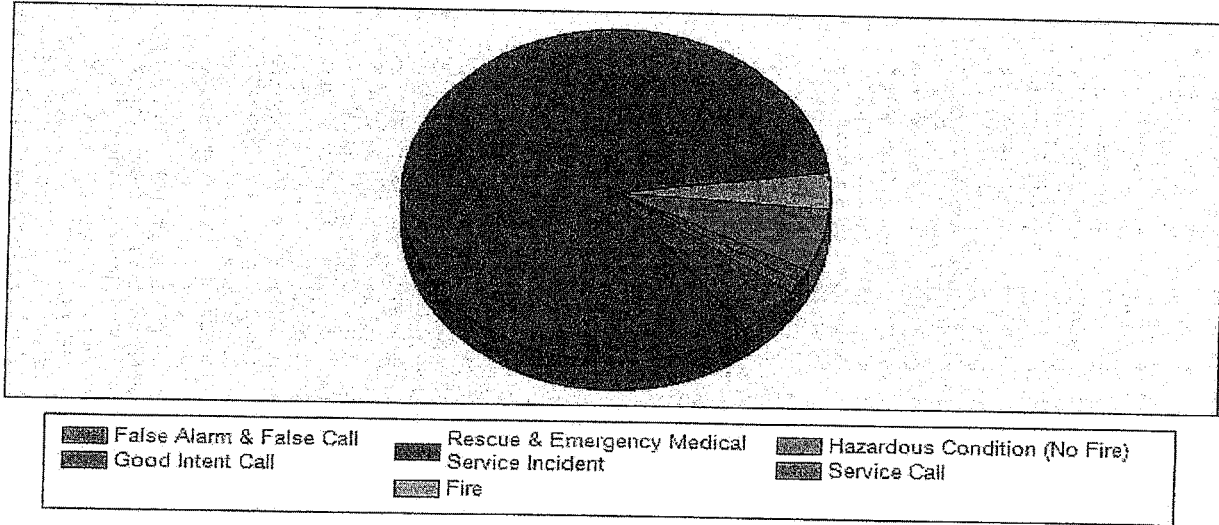
Sparta Fire Department

Sparta, MI



Major Incident Types by Month for Date Range

Start Date: 10/19/2020 | End Date: 11/16/2020



INCIDENT TYPE	OCT	NOV	TOTAL
False Alarm & False Call			
Fire	1		1
Good Intent Call		3	3
Good Intent Call	2	2	4
Hazardous Condition (No Fire)		5	5
Rescue & Emergency Medical Service Incident	27	43	70
Service Call		1	1
Total	30	54	84

Total Call as of 11-15-2020
756

Chiefs Report November 19, 2020

Old Business:

1. Lease agreement
2. COVID expense sheet
3. Budget submitted to Village

New Business:

1. Monthly report
 - a. Fire calls and alarms:
 1. 100 Homestead Acres – Fire Alarm
 2. 8800 East Woodlane – small grass fire
 3. 15-mile and N Division – illegal burn
 4. N. Division and Toby Drive – front end loader fire
 5. M37 and Baumhoff – brush fire
 6. M37 and 10-mile – brush fire
 - b. Wires and hazardous condition calls:
 1. 11-mile and Baumhoff – wire down
 2. 11000 block of Long Lake – wire down
 3. 12-mile and Alpine – wire down ~
 - c. Accidents:
 1. 8400 block of Fruitridge (minor injuries)
 2. 2000 block of 12-mile (roll-over – one injuries)
 3. 12000 block of Sparta Ave (fatal accident)
 4. 10000 block of N. Division (one injured)
 5. Alpine Ave near the railroad crossing (minor injuries)
 6. State and Division (one injured – cost recovery)