

**Minutes of the Sparta Fire Board Meeting
December 17, 2020
Zoom Meeting**

Present: Bergman (twp-chair), Anderson (twp), Cumings (village), Goodfellow (twp), Bill Taylor (village) & Betty Van Patten (village)

Also, present: Chief Olney

Absent: None

Bergman called the meeting to order @7:00 pm.

Welcome to Bill Taylor as the new village representative on the Sparta Fire Board.

Additions to Agenda: None

Approval of the Agenda:

Motion: Made by Anderson to approve the agenda.

Seconded: Van Patten

Motion Passed: 6-0

Public Comment: None

Approval of the Minutes:

Motion: Made by Goodfellow to approve the November 19, 2020 minutes.

Seconded: Anderson

Motion Passed: 6-0

Approval of the bills:

Motion: Made by Van Patten to approve November – December 15, 2020 bills.

Seconded: Cumings

Motion Passed: 6-0

Finance Board Update:

Cumings stated that the finance board meet twice since the last board meeting and approved all but one department invoices. The single item under review and not paid was for the property tax on the Mason property that was purchased by the fire department. Bergman to check with the township assessor to make sure there is no property tax due because the fire department is tax exempt. Cumings stated even though the operational budget is currently at 75% of the budget through the first 8-9 months, the expenses over inflated because of the purchase of the Lucas Machine and the AED's for the township. All the funds for these purchases were part of the Township Cares Act Funds. Chief Olney stated that the fire department purchased the AED's for the township use because the fire department already has an existing contract with Styker Medical and will get better pricing for the township. Cumings stated that he and the Chief reviewed pending budget expenses and pending revenues for the department to ensure that we are still in control of our operational & capital budgets. Cumings stated the operational and capital budget expenses and revenues will have to be revised because of the COVID grant and expenditures.

Old Business:

COVID Expenses to Township Cares Act Funds: Chief Olney presented a revised list to Sparta Township for funding under the Township Cares Act funds. This was comprehensive list of medical supply items, department payroll, new turnout gear and Lucas Machine and AED's for the township. The township approved the Covid expenditure list from Chief Olney in the amount of \$144,735.57

New Engine Update: Chief Olney stated the new engine is due for delivery around the mid-January time frame. Holiday shutdowns and Covid related closings have pushed the engine deliver out for several weeks. Chief Olney stated the old engine/pumper is still in service.

Chief's Report: Chief Olney presented the Chief's report. (see attached). There were 836 calls YTD. The Chief stated there were 3 fire calls and 2 fire assist and 4 accidents last month.

Chief's Annual Review: The board reviewed and presented Chief Olney's his annual review. From the board perspective, it was a very positive review, and every board member was very please with the Chief's performance. Chief Olney stated he was OK with the review and understands there are still items he needs to improve on.

Approval to sell excess equipment: Chief Olney presented to the board a list of equipment that is no longer used, been replace by new equipment or outdated. The Chief stated he would advertise the items for sale and if they do not sell, he would consider a joint auction with village at a later date.

Motion: Made by Goodfellow for the chief to sell the excess equipment.

Seconded: Van Patten

Motion Passed: 6-0

Next Meeting Date: January 21st at 7:00 PM in the fire station.

Next Finance Meeting Dates: January 5th and 19th at 4:00 PM at the fire station.

Public Comment: Bob Whalen call in and told the board to keep up their good work with the department.

Adjournment:

Motion: Made by Van Patten to adjourn at 7:48 PM.

Seconded: Cumings

Motion Passed: 6-0

Minutes by Goodfellow 12-19-20

Chiefs Report December 17, 2020

Old Business:

1. COVID expenditures

New Business:

1. Monthly report

a. Fire calls and alarms:

1. Fire alarm – 166 Maple Street (False trip)
2. Assist to Kent City – 4300 blk of 16-mile on a house fire
3. Vehicle fire – 12-mile and M37
4. Assist to Kent City – 700 blk of 20-mile on a house fire
5. Assist to Chester Fire – 400 blk of Sherman on a barn fire (cancelled prior to arrival)
6. Assist to Solon Fire – 15000 of Algoma on a house fire (sent Tender #8)

b. Wires and hazardous condition calls:

1. Wire down – 9400 blk of Baumhoff
2. Wire down – Alpine and 12-mile
3. Wire down – 50 blk of Anderson
4. Wire down – 10000 blk of Alpine
5. Illegal burn – 9800 blk of Sparta Ave
6. Illegal burn – 1100 blk of 12-mile
7. Gas leak – 74 Ida Red
8. Fuel Spill – 130 blk of E Division

c. Accidents:

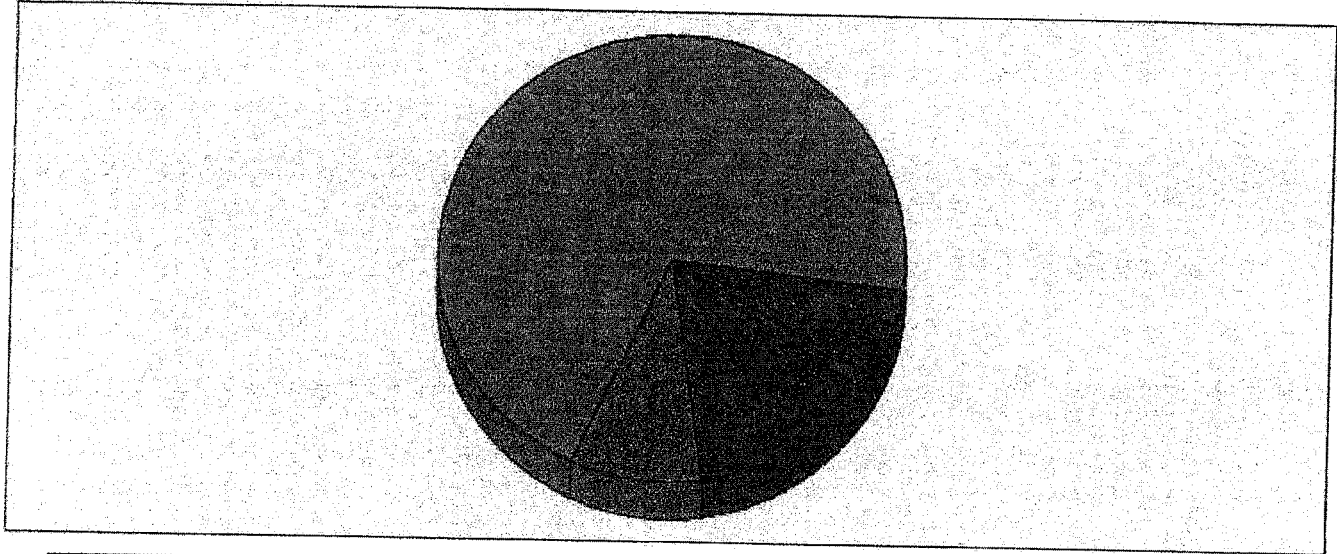
1. M37 and 15-mile - no injuries
2. 10-mile and Division – no injuries
3. M37 and 15 mile – no accident located
4. M37 and 13-mile – one with minor injuries

Sparta Fire Department

Sparta, MI



Major Incident Types by Month for Date Range
 Start Date: 11/16/2020 | End Date: 12/13/2020



False Alarm & False Call	Good Intent Call	Rescue & Emergency Medical Service Incident
Fire	Hazardous Condition (No Fire)	Service Call

INCIDENT TYPE	NOV	DEC	TOTAL
False Alarm & False Call	1		1
Fire	2	3	5
Good Intent Call	4	1	5
Hazardous Condition (No Fire)	4	3	7
Rescue & Emergency Medical Service Incident	33	21	54
Service Call	2	3	5
Total	46	31	77

836 total calls as of 12-14-2020



Sparta Fire Department

* Chief Daniel Olney *Deputy Chief Carl Wood



Fire Board Meeting Schedule for 2021

Meeting Date

January 21, 2021 @ 7:00 pm
February 18, 2021 @ 7:00 pm
March 18, 2021 @ 7:00 pm
April 22, 2021 @ 7:00 pm *
May 20, 2021 @ 7:00 pm
June 17, 2021 @ 7:00 pm
July 22, 2021 @ 7:00 pm *
August 19, 2021 @ 7:00 pm
September 23, 2021 @ 7:00 pm *
October 21, 2021 @ 7:00 pm
November 18, 2021 @ 7:00 pm
December 23, 2021 @ 7:00 pm *
option of the 16th (just won't have the final set of bills for the month to review)

Finance Committee Meeting Dates:

January 5th and 19st @ 4:00 pm
February 2nd and 16th @ 4:00 pm
March 2nd and 16th @ 4:00 pm
April 6th and 20th @ 4:00 pm
May 4th and 18th @ 4:00 pm
June 1st and 15th @ 4:00 pm
July 6th and 20th @ 4:00 pm
August 3rd and 17th @ 4:00 pm
September 7th and 21st @ 4:00 pm
October 5th and 19th @ 4:00 pm
November 2nd and 16th @ 4:00 pm
December 7th and 21st @ 4:00 pm

The dates followed by a (*) fall on the 4th Thursday of the month