

SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES

AUGUST 11, 2020

Meeting was called to order by President Mary-Ann Meyer at 6:05pm. Also attending were Mary Nellans, Carol Keller, Janet Hayes, Library Director Lois Lovell, and Associate Director Debbie Poling.

Carol made a motion to accept the June 9, 2020 minutes, Mary seconded it. Motion passed.

- Treasurers Report: Carol
 - June financial report: Beginning balance on June 1, 2020 was \$140,228.83. With deposits the total income with beginning balance was \$140,420.05. Total Expenses were \$20,627.43. Ending balance on June 30 was \$119,792.62. Janet made a motion to accept the June financial report, Mary seconded it. Motion passed.
 - July financial report: Beginning balance on July 1, 2020 was \$119,792.62. With deposits the total income with beginning balance was \$176,346.75. Total expenses were \$25,749.97. Ending balance on July 31 was \$150,596.78. Mary made a motion to accept the July financial report, Janet seconded it. Motion passed.
- Library Directors Report: Lois
 - Reopening: We started remote pickup on June 15 with a schedule opening on July 6. That was cancelled and the reopening was on Aug 5 with shortened hours. Dane Poling worked very hard to get the library ready for Covid 19 procedures. Lakeland and Melcat opened up as well. Remote services are still being used. Everyone has been respectful about wearing the masks. When the Covid numbers drop we will lengthen the hours.
 - Elections: There are 3 open positions for the library board in November. There are 4 candidates: Dick Beauchamp, Joy Leussenkamp, Jane Ohanesian, and Deb Willison. Deb dropped out but could not get her name removed from the ballot.
 - Air Conditioning: was fixed by Orchard Hill Mechanical on Aug 10. It cost \$14,000.
 - Soffit: Is 35 years old and needs a new one. Deb is going to look into it more and ask the township.
 - Wireless Printing: installed on July 22. This is so patrons can print from their phones and personal devices. This was on our strategic plan for this year.
 - Summer Reading/ Beat the Winter Blahs: Nicole gave a written report on summer reading program. The Beat the Winter Blahs contest was started in February, stopped in March because of library closure. It started back up this summer and will go until Aug 30. Prizes will be given then.

- Water/Library Park: Sue Blackall had gotten permission from the township to plant flowers in library park. Unbeknownst to everyone, she was using library water to water the plants she had planted. Lois is going to ask for a reimbursement for the extra cost and is going to ask for a separate faucet to be put on the side of the building.
- Penal Fines: Not as much as budgeted because of Covid.
- Weeding/Non Fiction: Bonnie is going to do this. Many books are out dated.
- Old Business: None
- New Business
 - Ideas for Christmas program: Still have Santa and Mrs. Claus come, have a toy drive, and a take home craft kit. Lois will check with finding out families in need.
 - Board meetings: Outside while it is good weather. May have to go to Zoom meetings if Covid precautions are still in effect.

Mary made a motion to adjourn, Carol seconded it. Motion passed. Meeting adjourned at 7:25pm.

Respectfully Submitted,
Janet Hayes, Secretary