

**Minutes of the Sparta Fire Board Meeting
August 20, 2020
Sparta Fire Station**

Present: Bergman (twp-chair), Fisk (village), Anderson (twp), Cumings (village), Goodfellow (twp), & VanPatten (village)

Also, present: Chief Olney, Deputy Chief Wood

Absent: none

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: None

Approval of the Agenda:

Motion: VanPatten to approve the agenda.

Seconded: Fisk

Motion Passed: 6-0

Public Comment: None

Approval of the Minutes:

Motion: Made by Cumings to approve the July23, 2020 minutes.

Seconded: VanPatten

Motion Passed: 6-0

Approval of the bills:

Motion: Made by VanPatten to approve July -August 2020 bills.

Seconded: Fisk

Motion Passed: 6-0

Finance Board Update:

Anderson stated that the finance board meet twice since the last board meeting. The finance board approved all invoices presented. Olney stated the balance sheet for the department still needs to be corrected based on the changes made during the audit. The finance board meet with Dan Veldhuizen, (Sigried Crandall), David Carpenter (Village Accounting), Dave, Dean, Dale and Chief to review the audit to answer any questions the auditor or the Fire Department Finance Board might have. (see audit report below)

Old Business:

Mason Property: As directed by the fire board, Chief Olney made an offer of \$110,000 to the Mason's for the property next to the fire station. After the original offer, the Chief and Dale meet with Patty Mason to review the offer. The Mason's came to the meeting with a Purchase Agreement already prepared and ready to sign in the amount of \$140,000. Dale and Dan both told the Mason's it was the board decision and if she could wait until the next board meeting for an answer. In the purchase agreement the Mason's will pay for and provide the following: Property Tax assessment through the closing date, Title Insurance for the value of the purchase price, Lead paint Warning statement along with all closing costs including transfer tax. It was the consensus of the board that an environmental impact study was not required as the building will be demolished, and site leveled.

Motion: Made by Cumings to accept the Mason's offer of \$140,000 and to have Chief Olney and Bergman handle the closing and sign the required documents.

Seconded: Anderson

Motion Passed: 6-0

Repairs to R6:

The Chief stated that Rescue #6 vehicle was at Spencer Manufacturing being repaired. The vehicle will be out of service for approximately 2 weeks. The Fire Department will be responsible for the \$1000 deductible.

Water Leak:

The fire department with the assistance of the Village employees have repaired the damaged drain. It appears that when the generator power was directional bored, they hit the cast iron storm drain from the fire station roof to the storm sewer. The village assisted the fire department in removing the existing concrete and repairing the storm drain. The Tom Cook who is back with fire department got them discounted concrete price from where he works, and the department finished the concrete. The Chief stated before the restoral, they pumped 100's of gallon of water on station roof to test the repairs. Everything worked fine. The Chief will caulk along the building where the repairs were made. Great cost saving project by the department.

Chief's Report: Chief Olney presented the Chief's report. (see attached). There were 531 calls YTD. The Chief stated there were 3 fires, 2 illegal burns and 8 accidents last month.

The Audit was done remotely this year and there was no on-site work from the audit team. Dan Veldhuizen attended the Finance Board meeting on August 18th and presented his findings and answered questions the finance committee had. The finance board accepted the results and it was a very positive audit. As the Auditor stated: Even though the audit was done remotely it was by far the best audit the fire department every had. All this can be contributed to the great job the Chief is doing in managing the expenses and getting them into the right category, the finance Board of Dale, Betty and Dean for over seeing and reviewing the expenditures and the excellent job the new Village Accountant, David Carpenter is doing. It's really an improvement from our past audit years.

Next Meeting Date: September 17th at 7:00 PM in the fire station.

Next Finance Meeting Dates: September 1st and 15th at 4:00 in the township office.

Public Comment: none

Motion: Made by VanPatten to adjourn at 7:45 PM

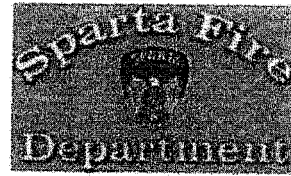
Seconded: Fisk

Motion Passed: 6-0

Minutes by Goodfellow 8/23/20`

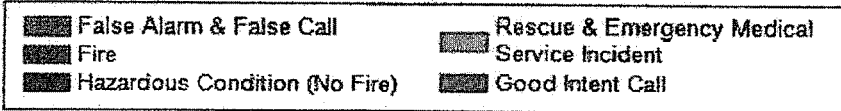
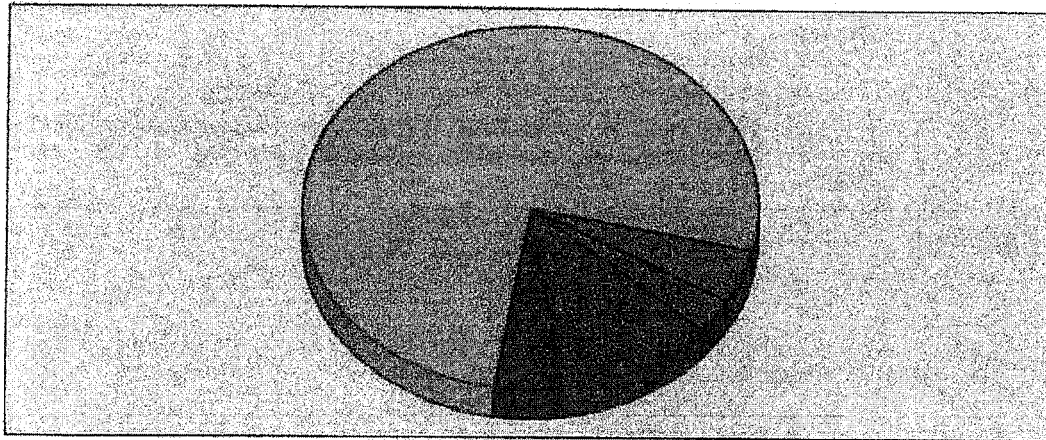
Sparta Fire Department

Sparta, MI



Major Incident Types by Month for Date Range

Start Date: 07/20/2020 | End Date: 08/16/2020



INCIDENT TYPE	JUL	AUG	TOTAL
False Alarm & False Call	1	1	2
Fire	1	6	7
Good Intent Call		3	3
Hazardous Condition (No Fire)	2	1	3
Rescue & Emergency Medical Service Incident	23	25	48
Total	27	36	63

Total calls for the year as of 8-16-2020

531

14

Chiefs Report August 20, 2020

Old Business:

1. Audit – report from finance committee
2. Damage to Rescue #6 – trucks is at Spencer Manufacturing in South Haven for repairs
3. Mason Property – purchase agreement (see attached)

New Business:

1. Monthly report

a. Fire calls and alarms:

1. Fire alarm – Sparta High School
2. Wood chips on fire – in front of Independent Bank
3. Glen Park – reported house fire (no fire – illegal burn)
4. 13000 block of Peachridge – assist to Kent City
5. 200 block of Nelson – house fire
6. 100 block of Carrie – illegal burn
7. 500 block of Schultz – illegal burn
8. 100 block of Centennial – car fire

b. Wires and hazardous condition calls:

1. Power line down – South Street
2. Gas line struck – S Union
3. Gas leak – Atkinson

c. Accidents:

1. 13-mile and Peachridge – no injuries
2. Division and 11-mile – no injures
3. M37 and 10-mile – no injuries
4. M37 and 15-mile – minor injuries
5. Indian Lakes and Stebbins – minor injuries
6. 12-mile and Sparta Ave – no injuries (cancelled enroute)
7. Fruitridge and 15-mile – minor injuries
8. M37 and 15-mile – minor injuries