

**Sparta Recreational Authority
Kent County, Michigan
Meeting Minutes
July 08, 2020 at 7:00 PM
Meeting to held at SRA Park**

1. **Call to Order 7:00**
2. **Pledge of Allegiance NO FLAG**
3. **Roll Call Maier, Miles, Peak, Shangle, Steffens, Whalen Present**
4. **Additions or Corrections to the Business & Consent Agenda**
Consent Agenda
 - A. Approve SRA Meeting Minutes of June 04, 2020
Addition of Steffens reimbursement added to new business
5. **Approval of Consent Agenda and Business Agenda** Motion Maire supported by Shangle passed 6-0
6. **Public Comment** None
7. **Public Hearing**
None
8. **Unfinished Business**
 - A. Concession Stand Update Driscoll presented an updated schedule and his team is getting in there in 2 weeks and they will stay until the work is completed. A review of the decisions **will take place by the construction team** to ensure that all design and finish decisions required are made and complete direction is provided to Driscon so they can finish the project. A discussion ensued regarding security cameras **Construction team to make a decision** and report back to SRA board
 - B. Land Water Grant Update- A Gower bill received and a second KBV bill is expected for common areas and erosion updating. An accounting of reimbursement amounts still available were presented by Shangle.
 - C. Trust Fund Grant Update All grant participating work must be completed by 9-31-20 and bills paid. **All reimbursement requests MUST be made before year end 2020**
 - D. Memorial / Eagle Scout Project Update Ryan reported brick ordered, need flagpole decision and pole location- design needed to get concrete poured. Benches will be installed on the paver brick. Cheslek on call to move memorial stone. NEED a push to sell more engraved brick. **Construction team to make a purchase decision on flag poles and confirm design for concrete so it can be installed while contractor is onsite.**
9. **New Business**
 - A. Requirements for Choice One Bank Donation- It was decided to request opportunity to address the board present options; stay with SRA design sign, pay and additional 150K beyond the 350 currently on the table and get park naming rights, forget current 150K pledge and drop name form sign. Propose naming of the road? Liz Rachel and Bob Whalen to be copied.
 - B. Reimbursement of expenses to Steffens A suggestion by Maier was made to pay Steffens 500.00 for work completed and services provided. To be approved when an invoice is presented by Steffens.

10. Committee Reports

- Construction committee (Steffens, Maier) Maier reported and an updated schedule was presented. 81K fences for softball fields may be delayed to evaluate cash flow. Work can be done late fall or during winter months if cash allows. All grant participating fences will be done first week in September. A pathway discussion took place with clarification on A-1 asphalt conversations on trails DNR requires the design surface area be completed but location is not specific so changes can be made to some extent. Tonnage of installed materials can be moved to locations directed by SRA construction team. Trying to avoid additional costs for gravel subgrade. HOW MUCH WOULD GRAVEL COST?
- No clarity on CBDG timing for completion or grant funds - Driscoll advised that a wetlands meeting with DNR to take place onsite July 14th at 1:00
- Finance committee (Whalen, Shangle, Steffens)
Reviewed bills paid
- Fundraising committee (Peak, Fawcett)
Solicitation of private donor and Structural standards
- Communication (Fawcett, Miles, VanPatten)
Schedule power pole move.
- Operations committee (Gleason, Peak, Shangle) Nothing to report

11. Approval of Bills Motion Peak supported by Maier passed 6-0

12. Communications

Request to be made to Village for temporary occupancy permit to have disc golf opener. Event Insurance may be required and .

Disc golf interested in wood chips so Whalen to facilitate with DPW

13. Public Comment

Analia Barnum asked for clarification on board positions 2 each from the 3 entities and one at large per entity.

14. Adjournment 8:58 PM