

**Sparta Recreational Authority
Meeting Minutes
April 15, 2019 at 7:00 PM
Sparta Township Office 160 E. Division**

1. Call to Order 7:00

2. Pledge of Allegiance

- 3. Roll Call:** Maier, Miles, Peak, Shangle, Steffens, Whalen Present
Absent: Guerra, VanPatten

4. Additions or Corrections to the Business & Consent Agenda:

Consent Agenda

- A. Approve SRA Meeting minutes of March 7, 2019

5. Approval of Consent Agenda and Business Agenda:

Moved by Maier, supported by Shangle to approve Business and Consent Agenda. Motion passed 6/0

6. Public Comment None:

7. Public Hearing:

None

8. Unfinished Business:

- A. Grant Updates: Driscoll was present. Expressed uncertainty about what to do/ not do. He questioned if we had approval to go out for bids from the DNR / Tamara
- B. Concession Stand update:
Rough in electrical is done waiting for plumber question about toilet (auto flush) Have permits been pulled? Driscoll indicated completion to be ready for cross country is not a problem. Doors and window supplier fell through? Construction team to gather bids already received and come to board with award recommendation.
Spray Insulation? Josh Goodfellow was supposed to look at it?
- C. Completion of Operations Manual:
Reviewed progress- Greg to send out job description to board It was suggested that all operational decisions fall to Park Manager
- D. Sparta Schools proposed Cross Country Trail use
Discussion ensued but a motion was oved by Steffens supported by Shangle Motion passed 6/0

Agreement Approved

9. New Business:

- A. Land and Water Grant Bid update
No change
- B. Water sewer connection.
Agreed that it was appropriate to go out for bid and schedule for work based on cross country timeline.

10. Committee Reports:

- Construction committee (Steffens, Maier, Guerra)
Steffens advised about brush burning and Rob Cortes associated costs. Agreed that we cannot wait too much longer. Suggested that we kill off existing grass
Question was raised about Bond requirements. Recommended by CM to require Asphalt contractor to bond. Question about DNR agreement stating that bonding is required.
- Finance committee (Whalen, Shangle)
Rachel presented statements for review Whalen reported that audits will be completed next month
- Fundraising committee (Peak, Steffens, Guerra)
Nothing to report except for 25 K from Township!
- Communication (Miles, VanPatten)
Facebook is being utilized for communicating Rachel advised there is an opportunity for a booth at Celtic festival
- Operations committee (Peak, Guerra, Shangle)
Terry Johnson from School has offered to help with fertilizing and maintenance planning

11. Communications:

- A. Letter from Larry Doyle was reviewed and discussed. It is not perceived to be a resignation letter.

Reduced rate from Larry for construction is requested. Construction team to address with Larry

12. Public Comment:

Scott Greene (not in township) discussed value of nature trails and the efforts to make Sparta a destination. Has spent time in park and points out habitat for piliated woodpeckers, and the presence of poison sumac and Ivy. Scott offered support!

13. Adjournment:

8:55 pm