

**Sparta Recreational Authority**  
**Kent County, Michigan**  
**Meeting Minutes**  
**September 05, 2019 at 7:00 PM**  
**Sparta Township Office 160 E. Division**

1. **Call to Order 7:00**
2. **Pledge of Allegiance**
3. **Roll Call** Fawcett, Guerra, Maier, Miles, Peak, Shangle, Steffens, VanPatten, Whalen  
Guerra arrived 7:23
4. **Additions or Corrections to the Business & Consent Agenda**  
Consent Agenda
  - A. Approve SRA Meeting Minutes of July 10, 2019
5. **Approval of Consent Agenda and Business Agenda**  
Moved by Maier Supported by VanPatten, motion passes 8-0
6. **Public Comment**  
None
7. **Public Hearing**  
None
8. **Unfinished Business**
  - A. Concession Stand update  
Steffens reported martech progress, Goodfellow on track to insulate, doors and windows secured.
  - B. Completion of Operations Manual  
Only typo's to be corrected and returned for final approval
9. **New Business**
  - A. Green Space Area  
Maier presented proposal from KV to finish common areas- 55K
  - B. Entrance Way Field  
11,000.00 KV proposal was presented to finish along entrance Motion Peak supported Miles  
Vote 6-3 passed
10. **Committee Reports**
  - Construction committee (Steffens, Maier, Guerra)
  - Finance committee (Whalen, Shangle) Steffens was added to this team
  - Fundraising committee (Peak, Steffens, Guerra) Fawcett was added to this team
  - Communication (Miles, VanPatten) Fawcett was added to this team More to come!

- Operations committee (Peak, Guerra, Shangle)

**11. Approval of Bills - Motion Maier Supported Shangle Vote unanimous passed**

**12. Communications**

Ryan Skinner presented design for memorial and elaborated on his Eagle Scout requirements

**13. Public Comment**

**14. Adjournment 9:02**