

**Sparta Recreational Authority  
Kent County, Michigan  
Meeting Minutes  
July 10, 2019 at 7:00 PM**

1. **Call to Order 7:05**
2. **Pledge of Allegiance**
3. **Roll Call** Maier, Peak, Shangle, Steffens, VanPatten, Whalen
4. **Additions or Corrections to the Business & Consent Agenda**  
Consent Agenda
  - A. Approve SRA Meeting Minutes of June 6, 2019
  - B. Approve SRA Special Meeting Minutes of June 17, 2019
5. **Approval of Consent Agenda and Business Agenda motion Van Patten Supported by Shangle 6-0 passed**
6. **Public Comment**
7. **Public Hearing**
8. **Unfinished Business**
  - A. Concession Stand update Steffens reported 5' concrete around building. Order doors and windows
  - B. Completion of Operations Manual Review of manual presented by Shangle discussion ensued
  - C. Review and Accept Audits Consensus was reached
7. **New Business**
  - A. Authorize Water Sewer Hookup not to exceed \$8,500 Motion Steffens, Supported by Van Patten 6-0 passed
  - B. Authorize Street Repair from Hookup not to exceed \$1,500 Motion Van Patten Supported by Shangle 6-0 passed
8. **Committee Reports**
  - Construction committee (Steffens, Maier, Guerra) Cordes completed field work. Driscoll signing contracts with grant contractors on behalf of SRA?
  - Finance committee (Whalen, Shangle) Cash Flow Analysis underway from recent grant awards and report to follow
  - Fundraising committee (Peak, Steffens, Guerra) Celtic Festival August 9 & 10. Opportunity for Ryan Skinner to sell bricks for veterans memorial
  - Communication (Miles, VanPatten) Betty made a request for concession stand lay out drawing for Brian to review Bob Maier to handle it
  - Operations committee (Peak, Guerra, Shangle)
9. **Approval of Bills Motion Steffens supported by VanPatten 6-0 passed**
10. **Communications** Discussion of Disc Golf event Whalen to discuss with Village
11. **Public Comment**  
**Scott voiced support and praise for Whalen on handling Facebook**
12. **Adjournment 8:26 pm**