

Sparta Recreational Authority

Meeting Minutes

May 2, 2019 at 7:00 PM

Sparta Township Office 160 E. division

1. **Call to Order** - 7:00

2. **Pledge of Allegiance**

3. **Roll Call:** Guerra, Maier, Miles, Peak (arrived late), Shangle, Steffens, Van Patten, Whalen Present

4. **Additions or Corrections to the Business & Consent Agenda:**

Consent Agenda - Approve SRA Meeting minutes of April 15, 2019.

5. **Approval of Consent Agenda and Business Agenda:**

Moved by Steffans, supported by Van Patten to approve. Motion passed 7/0

6. **Public Comment:**

None

7. **Public Hearing:**

None

8. **Unfinished Business:**

A. **Trust Fund Grant Update:**

a. Tim has sent out bids which are due back May 24th.

B. **Concession Stand Update:**

a. Wiring started and panels are on ground, Need wiring done for irrigation

b. Will not foam ceiling

c. Sand moved to concession stand site

d. Extra dirt has been moved back by extra fencing

e. Windows and doors have not been ordered

C. **Completion of Operations Manual:**

a. Shangle to take over compilation of Operations Manual

b. Expressed renewed push for comments to Manual

c. Comments wanted on bringing food and drink to park

d. Think about fees – we need a starting point

e. Reply “all” with comments to Operations Manual

f. Scheduling – who does this? Does this happen on line?

g. Manager questions – review manager spreadsheet for duties/hours, what are requirements for handling finances?

D. Bids for Land Water Grant Update:

- a. Board should be able to see bid packets...have they been published? If so, where are they?
- b. Preliminary Construction Schedule presented – this is not chiseled in stone
- c. Would like to see Schedule “signed off”
- d. Concern about Track Meet and construction conflict – Track can shift to unfinished fields
- e. School needs to keep track of volunteer hours for making course as they can be used as match for grant

9. New Business:

- a. None

10. Committee Reports:

- a. Construction Committee (Steffans, Maier, Guerra)
 - Push now is for irrigation.
 - Foaming insulation – plan for \$1750
 - Kent Power might be able to move power pole - \$12,000 savings if done in-kind. Peak will talk to Kent Power about power pole
 - Discussion on signage. Peak will reach out to sign companies for ideas.
- b. Finance Committee (Whalen, Shangle)
 - i. Audit to be completed by next month’s meeting.
- c. Fundraising Committee (Peak, Steffans, Guerra)
- d. Communications Committee (Miles, VanPatten)
 - i. Discussion of gate that is still up –needs to be taken down
 - ii. Dale will check and get to bottom of this

11. Communications

- a. None

12. Public Comment:

- a. From Scott –
 - i. Drinks – wants no glass
 - ii. Booking – needs to be real time
 - iii. Nature trail – keep this on the radar

13. Adjournment:

- a. 8:59 PM