

**Sparta Recreational Authority
Kent County, Michigan
Meeting Minutes
December 06, 2018 at 7:00 PM**

1. The meeting was called to order by Chairman Whalen at 7:00 pm followed by the Pledge of Allegiance.
2. **Roll Call:** Board Members Maier, Miles, Peak, Shangle, Steffens, Whalen
Absent: VanPatten, Guerra,
3. **Additions or Corrections to the Business & Consent Agenda**
Consent Agenda
 - A. Approve SRA Meeting minutes of November 01, 2018
4. **Approval of Consent Agenda and Business Agenda**
Moved by Steffens, supported by Miles to approve the Business and Consent Agenda.
Motion carried 6-0
5. **Public Comment** - None
7. **Public Hearing** - None
8. **Unfinished Business**
 - A. **Grant Updates:** On track for January- February bidding with Spring – Summer construction. Construction committee to confirm that bid packages are ready to distribute so there's no lag time between DNR approval and bids going out.
 - B. **Concession Stand Update:** Driscon to go out for bids on windows with another project with the intent to get them donated. Windows to be secured before February meeting. If the windows are not priced or donated by SRA's February meeting the Construction Committee will order them.
Doors will be installed by January 31, 2019
Pump station to be installed December 8, 2018
9. **New Business**
 - A. Resolution 18-02: A Resolution Establishing SRA 2019 Meeting Dates
Moved by Shangle, supported by Maier to approve Resolution 18-02
Motion carried 6-0
10. **Committee Reports**
 - Construction committee (Steffens, Maier, Guerra)
Top Soil was recommended by landscape company looking for a source
 - Finance committee (Whalen, Shangle)
Whalen reported Accountant to complete 2017 and 2018 audit by January 2019
 - Fundraising committee (Peak, Steffens, Guerra)
Working with a large benefactor to assure completion and receive final pledge.
 - Communication (Miles, VanPatten)

- Operations committee (Peak, Guerra)
Review how the park will operate, Park Manager?
Rec-1 is an online reservation and management tool being considered

6. Communications

- A. Discussion with Matt Spencer and Whalen. The Cross Country team may be interested in participating with the construction of a Cross County Trail.

7. Public Comment - None

8. Adjournment

The meeting was adjourned by Chairman Whalen at 8:35 pm by executive privilege.