

**Minutes of the Sparta Fire Board Meeting  
June 18, 2020  
Sparta Fire Station**

**Present:** Bergman (twp-chair), Fisk (village), Anderson (twp), Cumings (village) & Goodfellow (twp)

Also, present: Chief Olney

Absent: Van Patten (village)

Bergman called the meeting to order @7:00 pm.

**Additions to Agenda:** Add final 2019-2020 final budget expenditures.

**Approval of the Agenda:**

**Motion:** Cumings to approve the agenda with additions.

**Seconded:** Fisk

**Motion Passed:** 5-0

**Public Comment:** Elaine Koren address the fire board/department letting them know she is running for Township Clerk in upcoming election and fully supports the fire department and apricates their dedication to the work and will continue to support the department.

**Approval of the Minutes:**

**Motion:** Made by Fisk to approve the February 20, 2020 minutes.

**Seconded:** Anderson

**Motion Passed:** 5-0

**Approval of the bills:**

**Motion:** Made by Goodfellow to approve February – March 2020 bills.

**Seconded:** Cumings

**Motion Passed:** 5-0

**Motion:** Made by Goodfellow to approve April 2020 bills.

**Seconded:** Cumings

**Motion Passed:** 5-0

**Motion:** Made by Goodfellow to approve May 2020 bills.

**Seconded:** Cumings

**Motion Passed:** 5-0

**Motion:** Made by Goodfellow to approve bills through June 16, 2020 bills.

**Seconded:** Fisk

**Motion Passed:** 5-0

**Finance Board Update:**

Anderson stated that the finance board meet twice each month from March through June. The finance board approved all invoices presented including the cost for the property appraisal. The board reviewed the monthly statements and expenditure reports and the department is on track with their budget.

**Old Business:**

**2019-2020 Final Expenditures:** The Chief Olney presented to the board the final year end expenditure report. The department underrun its annual operational budget by 14% and underran the capital outlay expense by 45%. Goodfellow thanked the Chief for managing the finances and underrunning his budget for the past year.

**Mason Property:** The appraisal that was presented to the board was based on what the fire department would use the location for. A vacant lot. There appeared to be some miss understanding between the Chief and the Appraisal Company. The board was looking for actual value of the property as if it were on the market and not a vacant lot. The property is zoned general commercial and would need a variance to become a commercial property as the lot size is too small. The home on the site could be rebuilt as it is within the village. It was the consensus of the board that the Chief contact the appraiser and have him do an actual value of the property at no additional costs.

**Chief's Report:** Chief Olney presented the Chief's report. (see attached). There were 398 calls YTD. The report covers the time frame from February through June. The Chief was asked if the audit was taking place and if the fire board and the fire chief would be included this year. We'd asked several times to be included but somehow never invited. Olney stated that he's been in contact with the auditors and village will be informed when the audit is on going.

**Damage to Rescue #6:** Olney told the board the driver turned to short and hit the concrete fuel station abutment. The damage was not service affecting but will require repair. The department has a \$1000 deductible and the damage are expected to exceed the deductible. The Chief is still getting estimates for the repairs.

**Request to Purchase Turn out gear:** Chief Olney presented to the board a request to purchase (5) sets of turn out gear from Phenix Safety Outfitters & Westshore Fire. These are same turn out gear the department has been using and want to continue to use. The costs for the turn out gear is approximately the same as other types and vendors.

**Motion: Made by Anderson** to approve the purchase of turn out gear including helmets and boots for \$15,472.50 from Phenix Safety Outfitters & Westshore Fire.

**Seconded: Fisk**

**Motion Passed: 5-0**

**Request to Purchase Thermal Imagers:** Chief Olney presented to the board a request to purchase (3) Flir K33 cameras. There were (3) quotes for the cameras, chargers, and kits. The existing cameras are 10+ years old, there isn't any companies that will repair or provide batteries for the cameras. The current batteries only last 5-10 minutes at most without recharging.

**Motion: Made by Anderson** to approve the purchase of 3) Flir K33 cameras, chargers, and kits from Phoenix Safety Outfitters for \$10,847.51

**Seconded: Fisk**

**Motion Passed: 5-0**

**Request to Purchase SCBA Compressor and fill station:** Chief Olney presented to the board (3) quotes for the purchase of a new SCBA Compressor and filling station. The existing SCBA compressor and fill station was purchased used from Plainfield Fire Department some 12+ years ago. Replacement parts are no longer available for this machine. The Artic Compressor from 5 Alarm Fire & Safety is the chief's recommendation.

**Motion: Made by Cumings** to approve the purchase of a new SCBA Compressor (Artic Compressor) with filling station from 5 Alarm Fire & Safety for \$31,995.00

**Seconded: Fisk**

**Motion Passed: 5-0**

**Annual Report:** Chief Olney presented to the board the 2019-2020 Annual Report. As noted by the board, the report (attached) is very well done and is a good representation of the past year. It was suggested that the

Chief add a financial segment to the report detailing the budget and expenditures. It was also suggested that the Annual Report be included on the Fire Department Web site.

**Next Meeting Date:** July 23<sup>rd</sup> at 7:00 PM in the fire station.

Next Finance Meeting Dates: July 7<sup>th</sup> and 21<sup>st</sup> at 4:00 in the township office.

**Public Comment:** Amber Lewis address the fire board/department letting them know she is running for Township Treasure in upcoming election and fully supports the fire department. She also stated that being a realtor that you'd need to get a current value appraisal for the Mason property. She told the board/department she is willing work the board and attending the meeting help her understand the fire department and is committed to supporting the department.

**Motion: Made by Fisk** to adjourn at 8:35 PM

**Seconded: Cumings**

**Motion Passed: 5-0**

Minutes by Goodfellow 6-23-20

# Chiefs Report

## June 18, 2020

### New Business:

#### 1. Monthly report

##### a. Fire calls and alarms:

1. 1300 Glen Park – electrical fire in the wall
2. 155 N Union – fire in an unoccupied home
3. 1300 block of 10-mile – illegal burn
4. 11000 block of Windsor
  - a. assist to Algoma
5. 300 block of E. Gardner – grass fire
6. Fruit Ridge / Lutheran Church – possible barn fire (nothing found)
7. 7700 block of Peach Ridge
  - a. tractor fire – assist to Alpine
8. 300 block of S Union – fire alarm
9. 200 block of Circle Drive – trash fire
10. 429 S Union - building fire
  - a. assistance from Alpine, Kent City, Plainfield
11. 6929 Ravenswood Lane NE
  - a. assist to Plainfield
12. 90 Anderson Street – house fire
  - a. assistance from Alpine and Kent City
13. 600 block of 10-mile – fire alarm
14. 10 Happy End – no fire – steam from heater
  - a. assistance started from Kent City
15. 14000 Fruit Ridge – building fire
  - a. assist to Kent City
  - b. cancelled prior to arrival
16. 160 Maple – fire alarm
17. 57 South Street – building fire, fire under the porch
  - a. assistance started from Kent City and Alpine
  - b. cancelled prior to arrival
18. 9200 block of Alpine – building fire, fire out upon arrival
  - a. assistance start from Algoma and Alpine
19. 11164 Long Lake – building fire
  - a. assistance from Algoma, Kent City and Alpine

##### b. Wires and hazardous condition calls:

1. Kings Blvd – lockout
2. 4400 block of 16-mile – wires down
3. 1000 S. Sunset Pines – wires down
4. 200 block of N Union – wires down
5. Alpine and 12-mile – wires down
6. 10000 block of Alpine Ave – wires down
7. 50 Maple Street – wires down
8. 10000 block of Alpine Ave – wires down
9. 12000 block of Sparta Ave – wires down
10. 13-mile and Alpine – wires down
11. Long Lake and Indians Lake – wires down
12. 6-3-2020 - 3 wires down calls during a 2-hour period
13. 6-10-2020 - 18 wires down calls during a 2 ½ hour period

c. Accidents:

1. M-37 and 13-mile (minor injuries)
2. M-37 and 7-mile (assist to Alpine for a landing zone)
3. Sparta and 12-mile (minor injuries)
4. M-37 and 12-mile (Pin-in with one injured)
5. M-37 and 15-mile (minor injuries)
6. M-37 north of 15-mile (no injuries)
7. 12-mile and Laubach – fatal accident
8. 10-mile and Kenowa (no injuries)
9. 12000 Stebbins (minor injuries – OWI)
10. M37 and Sparta Ave (no injuries)
11. Sparta Ave and Indian Lakes (no injuries)
12. M37 and 10-mile (minor injuries)
13. 17-mile and Sparta Ave (assist to Kent City on a fatal)
14. M37 and 15-mile (minor injuries)
15. Sparta Ave and Hendler Dr. (minor injuries – OWI)
16. M37 and 12-mile (no injuries)
17. M37 and 15-mile (minor injuries)

2. Damage to Rescue #6

- a. After refueling the truck at the bus garage, the operator turned to quick striking the concrete piler with the driver side of the truck
- b. An insurance claim has been started
- c. Waiting on repair quotes

3. Training

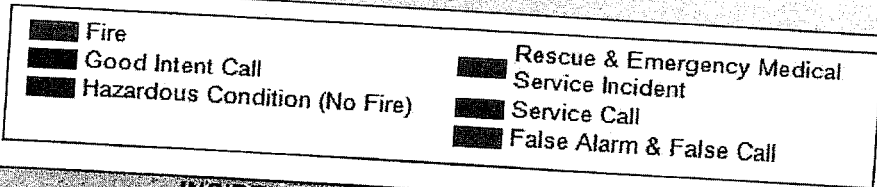
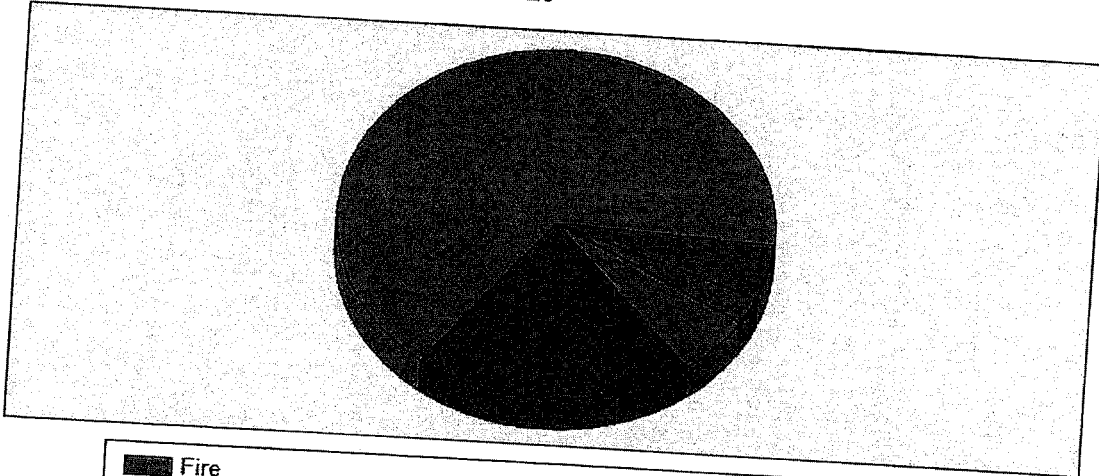
- a. Currently we have two houses and a couple of barn to conduct live fire training in
- b. The one house, located on Fruit Ridge, has been used a couple of times this week for training and we have scheduled training next week Tuesday and Wednesday. The house will be burnt down on July 12<sup>th</sup>
- c. Working on training schedules for the other structures

# Sparta Fire Department

Sparta, MI



**Major Incident Types by Month for Date Range**  
 Start Date: 02/16/2020 | End Date: 06/14/2020



INCIDENT TYPE	FEB	MAR	APR
False Alarm & False Call			
Fire		1	1
Good Intent Call	3	5	2
Hazardous Condition (No Fire)	2	4	6
Rescue & Emergency Medical Service Incident	1	6	5
Service Call	31	50	35
<b>Total</b>	<b>6</b>	<b>1</b>	<b>3</b>
	43	67	52

INCIDENT TYPE	MAY	JUN	TOTAL
False Alarm & False Call			
Fire	3	2	7
Good Intent Call	4	2	16
Hazardous Condition (No Fire)	4		16
Rescue & Emergency Medical Service Incident	7	23	42
Service Call	47	22	185
<b>Total</b>	<b>4</b>	<b>14</b>	
	69	49	280

**Total Calls as of June 14, 2020: 398**