

SPARTA TOWNSHIP LIBRARY MEETING MINUTES

MARCH 10, 2020

President Mary-Ann Meyer called the meeting to order at 6:00pm. Also present were Janet Hayes, Tammy Rodriguez, Carol Keller, Jane Bosserd, Deb Willison, Library Director Lois Lovell, and Associate Director Debbie Poling.

Tammy made a motion to approve January minutes, Deb W seconded it. Motion passed.

- Treasurers Report: Carol
 - January Financial Report: Starting balance on Jan 1, 2020 was \$99,148.65. With deposits the total income with beginning balance was \$134,139.94. Total expenses were \$26,682.72. Ending balance from January 31, 2020 was \$107,457.22. Janet made a motion to accept the January financial report, Jane seconded it. Motion passed.
 - February Financial Report: Starting balance on Feb 1, 2020 was \$107,457.22. With deposits the total income with beginning balance was \$108,101.21. Total Expenses were \$18,854.12. Ending balance from Feb 29, 2020 was \$89,247.09. Deb W made a motion to accept the February financial report, Jane seconded it. Motion passed.
- Library Directors Report: Lois
 - 2020-21 Budget: Jane made a motion to accept the 2020-21 budget, Janet seconded it. Motion passed.
 - Hoopla: The library is now using Hoopla which is an app that can access audio books, e-books, music and videos.
 - Winter adult reading program: Going well, 32 people have signed up.
 - Orphan Train program: May 17th there will be a presentation on the Orphan Train which operated from 1854 to 1927 and placed 12,500 children in Michigan during that time. The cost of the program is \$300 and is being taken out of the Choice One donation.
 - Spring Youth Programs: There will be an extra children's story time added to Wednesdays.
 - Atrium Lights: Northland Electrical has replaced all the electrical recessed sockets/cannisters with LEDs with dimmers.

- Township board has agreed to stay with the amount of funds that is allocated to the library at \$138,500. The buildings soffit and broken condenser will be fixed.
- Library board meeting schedule: Deb W made a motion to pass the meeting schedule, Tammy seconded it. Motion passed.
- Old Business
 - Replacing library director: Lois will go over the job description to get ready to post the position. The goal is to have someone by Nov 1 so Lois can give 6 weeks training to the new director.
- New Business: none

Janet made a motion to adjourn, Carol seconded it. Meeting adjourned at 6:50pm.

Respectfully Submitted,

Janet Hayes, Secretary