

**Minutes of the Sparta Fire Board Meeting
February 20, 2020
Sparta Fire Station**

Present: Bergman (twp-chair), Fisk (village), Anderson (twp), Cumings (village) & Goodfellow (twp)
Also, present: Chief Olney and Deputy Chief Wood

Absent: Van Patten (village)

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: Correct agenda to approve meeting minutes of January 23, 2020

Approval of the Agenda:

Motion: Anderson to approve the agenda with corrections.

Seconded: Cumings

Motion Passed: 5-0

Public Comment: Bob Whalen was in attendance.

Approval of the Minutes:

Motion: Made by Anderson to approve the January 23, 2020 minutes.

Seconded: Cumings

Motion Passed: 5-0

Approval of the bills:

Motion: Made by Fisk to approve bills through February 17, 2020

Seconded: Cumings

Motion Passed: 5-0

Finance Board Update:

Anderson stated that the finance board meet twice in the past weeks. The finance board approved all invoices presented. The board had a question on the large invoice for insurance which Chief Olney explained. The Finance Board also reviewed the "Accounting Agreement" between the Village and the Fire Department. The Board asked Olney about the late invoice from the Sparta Schools for fuel. Olney is checking with the school system as to why the invoices were sent out late. The expenditures through mid-February are under running the budget. Goodfellow asked Chief Olney why the difference in training 2-7 hours with fire fighters for the month. Olney stated that fire fighter can attend training sessions when they are available and there are only a few mandatory training requirements.

Old Business:

Accounting agreement: The finance board reviewed the Financial Service Agreement between the Village and the Fire Department and supported the agreement.

Motion: Made by Anderson to approve the contract between the Village and Fire Department

Seconded: Cumings

Motion Passed: 5-0

Bergman and Olney will sign the agreement for the Fire Department.

Brush Truck #7: The "Brush Truck" is completed with exception of the medical supplies being added to the truck. Olney stated that the final costs are underrunning the approved budget.

Water leak in Parking Lot: Olney stated that Plumber's videoed all the storm, drains and sewer lines leaving the property and the video showed no issues or problems. It appears that with enough rain/snow melt there could be an old footing tile that may have been broken. Olney stated they will wait until spring to revisit the issue.

Mason Property: Olney stated that there have been no communications between the fire department and the Mason's.

Chief's Report: Chief Olney presented the Chief's report. (see attached). There were 65 calls within that period and 116 calls year YTD. There were (2) fire calls, (7) accidents and (3) with injuries. There was one serious industrial accident where an employee we caught in a machine. Chief Olney informed the fire board that the fire fighter association was mailing flyers and placing signs asking for the support and passage of the renewal millage on the March primary elections. All costs and time associated for millage proposal is be donated by the fire fighters.

Audit Agreement: Olney presented to the board the annual audit agreement from Siegfried Crandall.

Motion: Made by Anderson to approve the audit agreement.

Seconded: Fisk

Motion Passed: 5-0

Care Agreement: Olney presented to the board the 2020 lawn care renewal agreement from Water works.

Motion: Made by Cumings to approve the lawn care agreement with Water Works.

Seconded: Fisk

Motion Passed: 5-0

Next Meeting Date: March 19th at 7:00 PM in the fire station.

Next Finance Meeting Dates: March 3rd and 17th at 4:00 in the township office.

Public Comment: Bob Whalen asked for an update on the fire board renewal millage request which Chief Olney provided. Whalen also stated that the Village has a new Finance Director/Treasure, Dave Carpenter.

Motion: Made by Fisk to adjourn at 7:45 PM

Seconded: Cumings

Motion Passed: 5-0

Minutes by Goodfellow 2-24-20

Chiefs Report February 20, 2020

Old Business:

1. Brush Truck #7 is complete
2. Water Leak at the station – The lines were run with a camera and no breaks or obvious issues detected
3. Mason Property – no update since last meeting

New Business:

1. Monthly report
 - a. Fire calls and alarms:
 1. Skyview – fire alarm
 2. Ida Red – cooking fire
 - b. Wires and hazardous condition calls:
 1. Gas Leak – 12-mile - *kaubach*
 2. Gas Leak – Pleasant
 3. CO alarm – Heatherview
 - c. Accidents:
 1. M-37 and O'Conner
 2. Long Lake and Indian Lakes (minor injuries)
 3. 9700 block of Fruitridge (minor injuries)
 4. M37 and 15-mile (no injuries)
 5. M37 and 15-mile (one pt. injured)
 6. E. Division and State (minor injuries)
 7. 13-mile and Long Lake (no injuries)
 - d. Medical Assist
 1. Assist to Chester Fire with the Lucas device

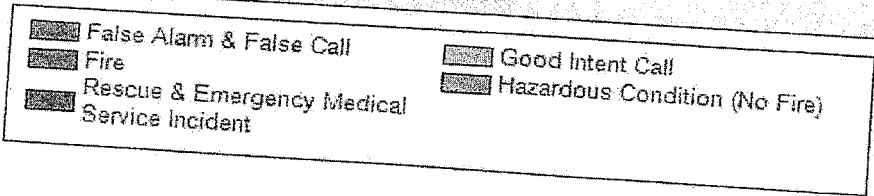
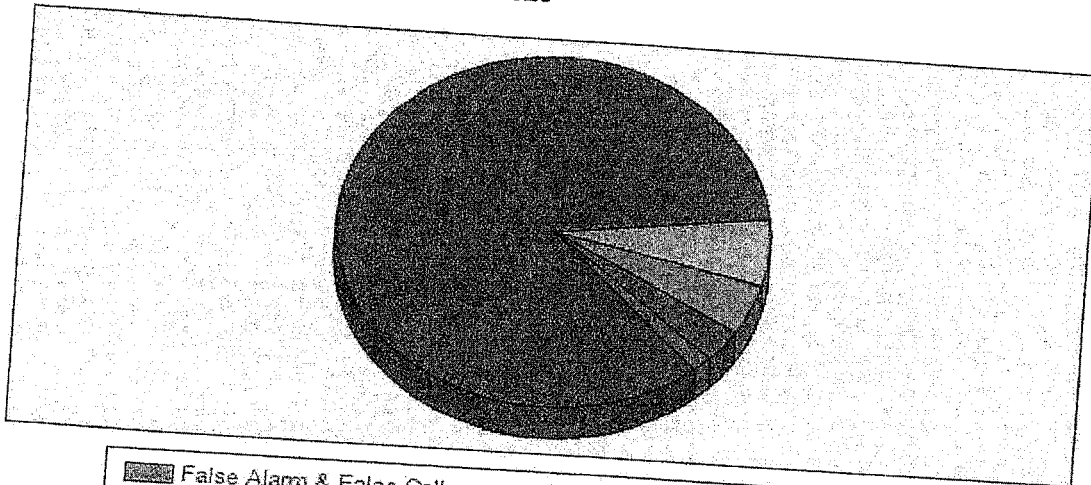
Sparta Fire Department

Sparta, MI



Major Incident Types by Month for Date Range

Start Date: 01/20/2020 | End Date: 02/16/2020



INCIDENT TYPE	JAN	FEB	TOTAL
False Alarm & False Call			
Fire	1	1	2
Good Intent Call	1		1
Hazardous Condition (No Fire)		4	4
Rescue & Emergency Medical Service Incident		3	3
Total	24	31	55
	26	39	65

Calls for the year: 116 as of ^{Feb} Jan. 16th

Only REVIEWED incidents included

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