

SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES

NOVEMBER 12, 2019

Meeting was called to order by President Mary-Ann Meyer at 6:05pm. Also present were Tammy Rodriguez, Jane Bosserd, Carol Keller, Deb Willison, Janet Hayes, Library Director Lois Lovell, and Associate Director Debbie Poling.

Tammy made a motion to accept October meeting minutes, Deb W. seconded it. Motion passed.

- Treasurers Report: Carol
 - October financial report: Starting balance from October 1, 2019 was \$120,502.10. With deposits the total income with beginning balance was \$155,623.66. Total expenses were \$21,453.65. Ending balance from October 31, 2019 was \$134,170.01. Jane made a motion to accept the treasurers report, Janet seconded it. Motion passed.
- Library Directors Report: Lois
 - 2020 holiday closings: Jane made a motion to accept the holiday closings, Tammy seconded it. Motion passed.
 - Staff Pay for Performance: Board agreed on amount.
 - Rental Agreement for Copiers/Printers: Board made a resolution to agree to the terms of Boss Business Solution and their rental agreement. Deb W. made a motion to accept the addendum as spelled out in the agreement, Carol seconded it. Motion passed.
 - Family Christmas program on December 14: The owner of the scrapbooking company next door is helping with making cards. There will also be Santa and Mrs. Claus and cookie decorating.
 - Applevue School visit: Nicole was invited to talk on chromebook access to e-books. She will bring library card applications with her to give to the kids who want library cards. Lois has also been invited to a meeting of community members at Applevue facilitated by Cindy Birely who works for Kent Service Network and has an office at Applevue.
 - Square Policy Amendment: Tammy made a motion to accept the change of minimum payment from \$5 to \$1 on the square policy amendment. Carol seconded it, motion passed.
 - Weeding of older material: Lois will look into having newer books exempt from the auto renewal. New items will now be new for 1 year. This will require weeding of older books.

- Old Business: none
 - New Business
 - Jane wanted to know if we could ask a rep from the Square about using the donation button on the website.
 - Lois: Library's digital camera was stolen, a new one has been purchased.
- Jane made a motion to adjourn, Tammy seconded it. Meeting adjourned at 6:50pm.

Respectfully Submitted,
Janet Hayes, Secretary