

**SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES
OCTOBER 8, 2019**

Meeting was called to order by President Mary-Ann Meyer at 6:00pm. Also present were Janet Hayes, Carol Keller, Deb Wilson, Library Director Lois Lovell, and Associate Director Debbie Poling. Absent were Jane Bosserd and Tammy Rodriguez.

Deb W made a motion to accept August meeting minutes, Carol seconded it. Motion passed. Carol made a motion to accept September meeting minutes, Deb W seconded it. Motion passed.

- Treasurers report: Carol
 - September financial report: Starting balance from September 1, 2019 was \$137,534.20. With deposits the total income with beginning balance is \$138,564.06. Total expenses were \$18,061.96. Ending balance from Sept 30 was \$120,502.10. Deb W made a motion to accept the financial report, Janet seconded it. Motion passed.
- Library Directors report: Lois
 - Refreshed website: Nicole who is our webmaster went to a design workshop and got some new ideas. The workshop and software were funded by a grant.
 - Library Programs for Oct-Dec
 - Oct 12: John Ball Zoo program
 - Nov 30: Sensory Saturday
 - Dec 14: Santa and Mrs Claus visit/decorate cookies/make a craft
 - Adult Program Nov 4: Actors del Arte Ensemble will be presenting a readers theatre production of "The Best Exotic Marigold Hotel".
 - Family Promise program: We are participating with a program from Grand Rapids that will help the homeless community find community resources through using the libraries computers without a card. They will have to have a Family Promise ID card and same rules apply as regular patrons.
 - New copiers: We are getting new copiers from Boss Business Solutions, Jessica is our contact person. There will be 4 copiers, 1 brand new color copier to replace the main copier and 3 barely used printers for upstairs, patrons printer, and Lois's office. There is a 5 year lease term of \$145.99 a month.
- Old Business
 - Soffit: Dave Cole has powered wash it and is experimenting with applying white adherent to see how it will last the winter.
 - Lois and Debbie will be attending the township board meeting with Dave from Orchard Hill to discuss getting a new HVAC system to replace the old one.
- New Business: none

Deb W. made a motion to adjourn, Janet seconded it. Meeting adjourned at 6:51pm.

Respectfully Submitted,
Janet Hayes, Secretary