

**SPARTA TOWNSHIP LIBRARY BOARD MINUTES****SEPTEMBER 10, 2019**

Meeting was called to order by President Mary-Ann Meyer at 6:00pm. Also present were Deb Willison, Carol Keller, Tammy Rodriguez, Jane Bosserd, Janet Hayes, and Library Director Lois Lovell. Absent was Associate Library Director Debbie Poling.

The minutes for the August meeting were not available.

- **Treasurers Report: Carol**
  - **August Financial Report:** Starting balance from August 1, 2019 was \$139,073.59. With deposits the total income with beginning balance is \$161,507.25. Total expenses were \$23,973.05. Ending balance from Aug 31, 2019 was \$137,534.20. Janet made a motion to accept the Treasurer's report, Deb W. seconded it. Motion passed.
- **Library Directors Report: Lois**
  - **Server migration October 28 and 29:** Lakeland is updating their server and shutting down all computer lines. Lois suggested that the library close at 5pm on Oct 28 and all day on Oct 29. The staff will work from 9am to 2pm on Oct 29.
  - **Soffit update:** Dave Cole Decorators will be working on it. Lois will get clarification on exactly how they are going to do it.
  - **Thermostat update:** Orchard Hills put in a new thermostat but the library needs a new HVAC system. Lois is checking with them.
  - **Social media policy vote:** Carol made a motion to accept the social media policy, Tammy seconded it. Motion passed.
  - **Donation from Choice One Bank:** Library was given \$500 from employee fundraising. Some ideas for use are: Nicole for family programming, a demonstration on tapping trees for maple syrup. Also adult programming, a scrapbook/paper craft party next door.
  - **Sparta Girl Scouts** are meeting 2 times a month on Monday nights at the library.
- **Old Business:** none
- **New Business:** none
- **No public comment**

Jane made a motion to adjourn, Deb W seconded it. Meeting adjourned at 6:35pm

Respectfully Submitted,

Janet Hayes, Secretary