

**Minutes of the Sparta Fire Board Meeting
November 21, 2019
Sparta Fire Station**

Present: Bergman (twp-chair), Van Patten (village), Fisk (village), Anderson (twp), Cumings (village) & Goodfellow (twp)

Also, present: Chief Olney and Deputy Chief Wood

Absent: none

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: VanPatten to approve the agenda.

Seconded: Anderson

Motion Passed: 6-0

Public Comment: none

Approval of the Minutes:

Motion: Made by VanPatten to approve the October 17, 2019 minutes.

Seconded: Cumings

Motion Passed: 6-0

Approval of the bills:

Motion: Made by VanPatten to approve bills through November 19, 2019

Seconded: Fisk

Motion Passed: 6-0

Finance Board Update:

Anderson stated that the finance board meet twice in the past weeks. The only question the committee had was an interest charge on Sam's Club credit. Chief Olney called Sam's and had the late charges reversed with credit applied to the credit card. Goodfellow asked why our work comp insurance costs had increased by 50%. Chief Olney stated that he thinks it's because of the past claims. Olney stated he has a meeting scheduled with MML representative to review the policy. Anderson asked if he could attend the meeting as well. Olney will let him know the date and time.

Goodfellow asked what the hours of weekend coverage are? Olney stated: Saturday 5:00AM through Sunday 6:00PM with (2) department members for the coverage. Goodfellow asked if the 2020-2021 budget presented at the October meeting was corrected. Olney stated it was corrected before the Village presentation. Olney stated he'd send out the revised budget to the fire board members.

Old Business:

Fire Millage Renewal – Bergman presented the actual 2020 ballot renewal that was approved by the Township board at their last meeting. The renewal ballots will be on the March 2020 ballot.

Chief Olney stated he presented the fire board approved 2020-2021 budget to the Village. The only questions the Chief stated pertained to the CIP long term expenditures of the department. Chief Olney will be invited to the Village Budget workshop to answer any questions.

Chief's Report:

Chief Olney presented the Chief Report (see attachments). There were 93 calls in October and part of November with 821 calls YTD. There were (2) fire calls, (4) accidents and 2 with injuries, and (2) mutual aid assists. There was one Medical cardiac arrest after a high school football game. The Lucuas system was utilized and patient was transported. There fire department will participate in the Christmas Parade on November 22 and Fireman's association will be shopping for toy for tots again this year. All the toys are donated by the Fireman's association.

Request to Purchase hose reel:

Request from Chief Olney to purchase a new hose reel for the flatbed on Brush Truck #7. He stated that the existing hose reel cannot be mounted in a good working spot on the new bed.

This would be funded from the CIP from last year.

Motion: Made by Cumings to purchase Hose Reel from CSI for \$1171.96

Seconded: Anderson

Motion Passed: 6-0

Request for building repairs:

Request from Chief Olney to have joints around the building and windows repaired. The fire board visited the location around the building and windows. As the Chief stated, any amount of rain allows water to enter the station. The had (1) quote for the work from DC Byers for \$2,500.00. Work to be paid from building repairs.

Motion: Made by VanPatten to have DC Byers do the work for \$2500.00

Seconded: Fisk

Motion Passed: 6-0

Chief's Evaluation and Contract renewal: Goodfellow reviewed with the board and Chief Olney the combined Fire Chief review for 2019. He covered the how the input was formalized into a single document and review the combined results with the board and Chief Olney. The final recommendation was to renew Chief Olney's contract.

Goodfellow to update the existing contract with the new dates for a 2-year contract and reword the contract for additional payments for Weekend On call and Medical on call fees and email the contract to Chief Olney and the board members. At next months meeting the board will review with Chief Olney the contract and renew if possible.

Other: Olney stated that there are (3) new fire fighter currently in training. Olney stated the department is applying for a grant for "Body Armor". As Olney stated it sounds ridiculous but with all the current shooting, all first responders are at risk. The Grant is part of an "Active Shooter Program". Olney stated that he like to find grants for new buildings and Air Fill Station.

Public Comment: Bergman thanked Carl Wood for being the MC for the Documentary on Sparta Fire of 1974. He stated that Salas did a fine job in putting together the Documentary as the event was well attended.

Next Regular Meeting Date:

December 19, 2019 at 7 pm at the Sparta Fire Station.

Motion: Made by VanPatten to adjourn at 7:55 PM

Seconded: Cumings

Motion Passed: 6-0

Finance meetings: December 3, 2019 and December 17, 2019 at 4:00 PM Sparta Township Office
Minutes by Goodfellow 11-23-19