

**Minutes of the Sparta Fire Board Meeting
April 18, 2019
Sparta Fire Station**

Present: Bergman (twp-chair), Van Patten (village), Fisk (village), Anderson (twp), Goodfellow (twp), & Cumings (village).

Also, present: Chief Olney, Deputy Chief Woods

Absent: None

Bergman called the meeting to order @7:00 pm.

Bergman welcomed the new fire board member Dave Cumings replacing Bob Whalen.

Additions to Agenda: none

Approval of the Agenda:

Motion: Van Patten to approve the agenda.

Seconded: Anderson

Motion Passed: 6-0

Public Comment: none

Approval of the Minutes:

Motion: Made by Fisk to approve the March 21, 2019 minutes.

Seconded: Van Patten

Motion Passed: 6-0

Approval of the bills:

Motion: Made by VanPatten to approve bills through April 12, 2019

Seconded: Anderson

Motion Passed: 6-0

Finance Board Update:

Bergman review with the board the committee meetings. Bergman stated that the new sign was invoiced and paid in the 2018-2019 capital outlay budget. The committee had some questions on costs for the retirement badges for Deputy Chief Simmons and Chief Bolens which Olney explained. The committee reviewed and approved all the invoices.

Old Business: none

Chief's Report: Chief Olney presented the Chief Report (see attachments). There were 59 calls in March and so far in April with 248 calls YTD. There were (3) fire calls, (4) property damage accidents, (2) injury accidents and (4) brush/grass fires.

The Chief stated 2 new fire fighters will start medical training in May 20th.

The Chief stated the he and Deputy Chief attended the Michigan Fire Chief's Leadership Conference in Novi where they attended several leadership conferences.

The Chief stated the new sign has been installed and they are getting the electrical wiring installed.

CIP Plan: Chief Olney presented to the board a revised/current Capital Improvement Plan (CIP). (attached). The revised plan removed 2018-2019 from the plan and added 2022-2023 to the plan. Changes include revising the cost of the bed replacement as Olney stated they are proposing to due the work in house and the cost of the turnout gear. The other change was adding Engine #3 replacement to 2023 plan.

It was the consensus of the board to accept the CIP as presented by Olney.

Cumings asked about the existing budget tracking and if the past year's budget did under run. Olney stated that the operational budget currently is under running by approximately \$25,000. However, with the additional accruals which are known, (April 9th Payroll of \$13,815.35) the operational budget should still under run if there are no other accruals.

Public Comment: None

Next Regular Meeting Date:

May 16th, 2019 at 7 pm at the Sparta Fire Station.

Motion: Made by Van Patten to adjourn at 7:35 PM

Seconded: Cumings

Motion Passed: 6-0

Finance meetings: April 30th, 2019 and May 14th, 2019 at 4:00 PM Sparta Township Office

Minutes by W. Goodfellow 4-21-19