

SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES

AUGUST 13, 2019

President Mary-Ann Meyer called the meeting to order at 6:12 pm. Also present were Deb Willison, Carol Keller, Lois Lovell, Director and Debbie Poling, Associate Director. Absent were Tammy Rodriguez, Jane Bosserd and Janet Hayes.

Deb Willison made a motion to approve the June 11 minutes. Carol seconded it. Motion passes.

- Treasurer's Report: Carol
 - June Financial Report beginning bank balance on June 1: \$140,197.70. With income received total income with beginning balance: \$143,918.63. Total expenses: \$19,675.47. Ending bank balance: \$124,006.10. Motion passed and approved.
 - July Financial Report beginning bank balance on July 1: \$124,006.10. With income received total income with beginning balance: \$160,648.71. Total expenses: \$21,150.12. Ending bank balance: \$139,072.59. Motion approved and passed.
- Library Director's Report : Lois
 - Summer Reading is done. Participants can still pick up their prizes through August 23, (Lois presented handouts with Summer Reading stats and information).
 - The Library sign is installed and paid for. Simple landscaping will be planted around the sign.
 - Lois and Debbie attended the August 8 Sparta Township Board meeting to discuss concerns with the upstairs thermostat, (aging and replacements parts hard to find or non-existent), and painting of the outside soffit, (needs more attention than just patching). As a result, the Township will be taking on these responsibilities directly rather than going through the library directors.
 - The Sparta High School class of 1954 will be holding part of their class reunion at the Library.
 - Efforts will be made in the coming months to address the parking situation created with Library parking when there are Sparta events. Lois will draft a letter to be sent to event planners to ask the following:
 1. That parking on Library St. be reserved for Library patrons
 2. That all parking on Library St be obeyed, (i.e. handicapped and no parking signs).

3. That if Library St. has to be closed off, other access points to Library St be open. (This will not apply during Town and Country Days.)

- New Business:
 - Lois reported that all items on our Strategic plan for 2019 have been completed.
 - Rather than providing monthly statistical reports, (desk money and circulation stats), at board meetings, Lois will giving the board just the quarterly and end of year reports.
- Public Comments:
 - Mary-Ann presented a list of books written by local authors. Lois will see about purchasing them and then try to place all books by local authors in their own section within the library.

The meeting adjourned at 6:50 pm. Motion was made and accepted.

Submitted by Lois Lovell, Director