

## **SPARTA TOWNSHIP LIBRARY BOARD MINUTES**

**May 14, 2019**

Jane Bosserd called the meeting to order at 6:04pm. Also present were Library Director Lois Lovell, Associate Director Debbie Polling, Jane Bosserd, Carol Keller, Deb Willison and Tammie Rodriguez. Janet Hayes and Mary-Ann Meyer were absent.

The March 2019 board meeting minutes were approved by Deb, seconded by Carol. Motion passed.

- **Treasurer's Report: Carol**

April 2019 financial report: beginning bank balance on (new fiscal year) April 1<sup>st</sup>, 2019, income received, beginning balance of \$143,429.60. Total income with beginning balance \$183,205.22. Total expenses \$161,396.45 Ending bank balance of \$161,396.45. Deb motioned to approve as the budget stands, Tammie seconded, Motion passed.

There was a revision to the CD as the renewal time changed from 2 years to 5 years, and we get a much better interest rate.

- **Library Director's Report: Lois**

Credit/Debit card use policy. \$5 minimum charge was agreed upon. Carol made a motion to accept the credit/debit card use policy with the 3% use charge being passed on to the customer, Deb seconded the motion. Motion passed.

BHS Insurance – up for renewal. There is a \$5.00 premium increase to \$2267. Tammie made a motion to accept the insurance policy for 2019-2020 fiscal year. Deb seconded. Motion passed.

Summer Reading 2019 – the theme is “A Universe of Stories”. The program runs from June 1<sup>st</sup> – August 10<sup>th</sup>, 2019.

Security cameras were installed upstairs. This project is complete.

Square – staff training completed. This project is up and running.

- **Old Business**

- Water heater – the repairs have been made, this project is complete.

- **New Business**

- No new business.

No public comment.

Tammie made a motion to adjourn the meeting, Carol seconded the motion. Meeting adjourned 6:50 pm.

Submitted by

Tammie Rodriguez – Library Trustee