

**Minutes of the Sparta Fire Board Meeting  
January 17, 2019  
Sparta Fire Station**

**Present:** Bergman (twp-chair), Van Patten (village), Whalen (Village), Fisk (village), Anderson (twp) & Goodfellow (twp)

Also, present: Chief Olney & Deputy Chief Wood

Bergman called the meeting to order @7:00 pm.

**Additions to Agenda:** none

**Approval of the Agenda:**

**Motion: Made by Van Patten** to approve the agenda.

**Seconded: Goodfellow**

**Motion Passed: 6-0**

**Public Comment:** Kristi Dougan introduced Chad Fisk as the Village representative for the Fire Board. Dougan also stated that VanPatten & Whalen will continue to service as the Village representatives to the Fire Board for the time being.

**Approval of the Minutes:**

**Motion: Made by Van Patten** to approve the November 29, 2018 minutes.

**Seconded: Whalen**

**Motion Passed: 6-0**

**Approval of the bills:**

**Motion: Made by Whalen** to approve bills through January 15, 2019

**Seconded: Van Patten**

**Motion Passed: 6-0**

**Finance Board Update:**

Goodfellow reviewed with the board the finance committee meetings through January 15, 2019. The finance committee meet 4 times and approved all bills. Any questions the finance committee had, Chief Olney supplied the answers. Through the first 9 1/2 months of the budget year the Operational Budget is being managed very well by the department and is currently at 66.3% expended for the budget year.

**Appointment of Fire Board Chairperson, Vice Chair, Secretary and Finance members:**

**Motion: Made by Whalen** to appoint Goodfellow as Secretary.

**Seconded: Van Patten**

**Motion Passed: 6-0**

**Motion: Made by Van Patten** to appoint Bergman as Chairperson.

**Seconded: Goodfellow**

**Motion Passed: 6-0**

**Motion: Made by Goodfellow** to appoint Whalen as Vice Chairperson

**Seconded: Van Patten**

**Motion Passed: 6-0**

**Motion: Made by Whalen** to appoint Van Patten and Anderson to finance board members .

**Seconded: Goodfellow**

**Motion Passed: 6-0**

**Old Business:** None

**Chief's Report:** Chief Olney presented the Chief Report (see attachment). There were 51 calls in November and December and 893 calls YTD. There were 36 calls thus far in January.

Whalen asked Olney if the department is having staffing problems. Chief Olney stated only during the daytime hours. There are a limited number of fire fighter available during daytime hours for coverage. He stated that Woods and Morton have been able to fill in as needed for the short term.

**Request to Purchase turn out gear washer & dryer:** The existing system is a medium duty washer, 10+ years old and not designed for heavy duty fire gear. The current dry system is just hanging them up and just air dry which takes a lot of time. The cost to have a 3<sup>rd</sup> party do the washing would cost approximately \$55.00 per set, plus shipping with a turnaround time of 7-10 days. The cost to have a 3<sup>rd</sup> party do the washing could exceed \$5000 per or more depending on the # of fire during the year. Plus, the fact that the department would have to obtain additional sets of turnout gear because of the time involved with shipping. With NFPA standards for cleaning the fire gear, hazardous fluids and cancer awareness in cleaning and wearing fire gear Olney is requesting the purchase of a new washer and dryer.

Olney present (3) bids. Garrett's, a Dexter Brand located in Grand Rapids. \$22,000. Fire Penny Continental Brand a on line store. \$19,096.52. Eagle Star Continental Brand located in Troy. \$17,735.

The new washer and dryer will be installed by departmental employees unless the electrical and water requirements are greater than expected. The warrant for the new Continental machines is 5 years.

The expenditure was part of the current year CIP plan for Millage #1.

**Motion: Made by Van Patten** to purchase the new washer and dryer from Eagle Star.

**Seconded: Whalen**

**Motion Passed: 6-0**

Whalen asked Chief Olney if he'd seen the request for a new sign because the Village is getting new signage. Olney stated he did but the cost of \$20,000 for new sign seems out of scope for fire department. The estimate cost for a Fire Department sign included \$12,000 for concrete work on the sign. The size of the proposed sign was over 6' tall and 10' long. Olney stated he didn't think that a sign of that size would be able to be placed near the fire station without impeding vehicle traffic. Olney stated he would work with village in getting a price for a smaller sign and eliminate some of the concrete work. The board also asked Olney to check on the additional costs for an electronic sign for posting information and notices. This will be an item for next month's meeting.

**Public Comment:** None

**Next Regular Meeting Date:**

February 12, 2019 at 7 pm at the Sparta Fire Station.

**Motion: Made by Van Patten** to adjourn at 7:48 PM

**Seconded: Anderson**

**Motion Passed: 6-0**

Finance meetings: February 5<sup>th</sup> & February 19<sup>th</sup>, 2019 at 4:00 PM Sparta Township Office  
Minutes by W. Goodfellow 1-18-19

## Chiefs Report January 17, 2019

### Old Business:

- 1.

### New Business:

1. Quality Air Contract increased by \$7.00 per month
2. Kent County Fire Commission Agreement
  - a. 1-24-2019 – special presentation to the Kent County Board of Commissioners on the history of the fire board
  - b. 2-5-2019 – The contract goes to the Kent County Finance Committee for approval
  - c. 2-14-2019 – Kent County Board of Commissioners vote to approve the contract or make modifications
  - d. Member approval will be needed after this point
3. Monthly report
  - a. 1 - fire alarm
    - i. Ridgeview Elementary School
  - b. 5 – fire calls
    - i. Chimney fire on Phelps (auto aid started from Kent City and Alpine)
    - ii. Combustible Fluid Fire on Alma
    - iii. Dryer fire on Woodlane Dr (auto aid started from Alpine)
    - iv. Auto aid assist to Alpine on a oven fire
    - v. Auto aid assist to Kent City on a oven fire
  - c. 3- fire calls that were cancelled
    - i. Auto aid assist to Chester on a fire
    - ii. Auto aid assist to Kent City on a fire
    - iii. Mutual aid request to Croton Fire (cancelled while enroute)
  - d. 1 – power line down
  - e. 4 – accidents with no injuries (one was a OWI)
  - f. 6- accident with injuries
    - i. Fatal at Fruitridge and 12-mile (aid from Alpine and Kent City)
    - ii. Long Lake and 15-mile (tot Algoma FD)
    - iii. Alpine and 12-mile
    - iv. Long Lake and 14-mile (OWI)
    - v. M37 and 15-mile (rollover)
    - vi. S. State and 12-mile
4. 893 calls for the year 2018
5. 36 calls as of January 13, 2019
6. An annual report will be ready for next month's meeting

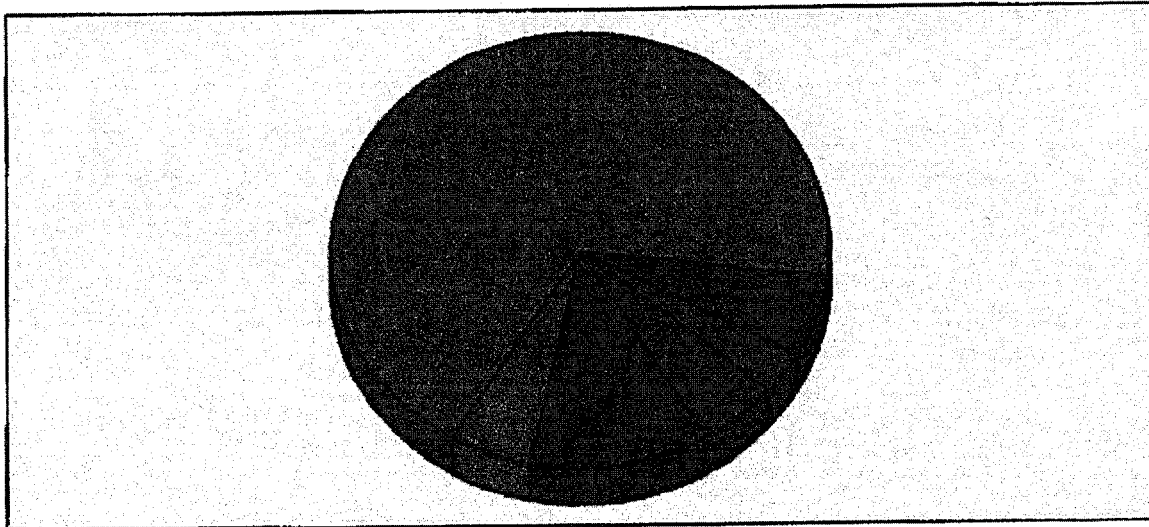
# Sparta Fire Department

Sparta, MI



## Major Incident Types by Month for Date Range

Start Date: 11/25/2018 | End Date: 01/13/2019



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Fire	Rescue & Emergency Medical	
Good Intent Call	Service Incident	

INCIDENT TYPE	JAN	NOV	DEC	TOTAL
False Alarm & False Call	2	1		3
Fire	1		4	5
Good Intent Call	5	3	3	11
Hazardous Condition (No Fire)	1	1	3	5
Rescue & Emergency Medical Service Incident	22	11	32	65
Service Call	3		3	6
<b>Total</b>	<b>34</b>	<b>16</b>	<b>45</b>	<b>95</b>

Calls Year to date:  
 2018 ended with 893 calls  
 2019 - 36 calls as of 1-13-2019