

## **SPARTA TOWNSHIP LIBRARY BOARD MINUTES**

**SEPT 11, 2018**

President Mary-Ann Meyer called the meeting to order at 6:00pm. Also present were Jane Bosserd, Janet Hayes, Carol Keller, Tammi Rodriguez, Deb Willison, Library Director Lois Lovell, and Associate Director Debbie Poling.

Jane made a motion to approve the minutes of the June meeting, Tammi seconded it. Motion passed. Deb W. made a motion to approve the minutes of the August meeting, Tammi seconded it. Motion passed

- Treasurers Report: Carol
  - August financial report: Beginning bank balance on 8/1/18: \$159,001.05. Total income with beginning balance: \$163,205.96. Total Expenses: \$21,540.31. Ending bank balance on 8/31/18: \$141,665.65. Janet made a motion to approve the August financial report, Deb W. seconded it. Motion passed.
  - Jane made a motion to approve the June financial report, Deb W seconded it. Motion passed. Tammi made a motion to approve the July financial report, Jane seconded it. Motion passed.
- Library Directors Report: Lois
  - Sidewalk snow removal: Lois contacted Village Manager Julius Suchy. At this time it is not feasible for the village to do snow removal at the library. Lois got quotes from two local landscaping companies, Waterworks and Majestic. Carol made a motion the Waterworks quote with a provision that Lois check to see if the contract is complete, they will do snow removal in April if it snows and if they have any limits. Tammi seconded it, motion passed.
  - Flagpole update: Decision was made not to go with solar lighting. Lois talked with Roger from the American Legion. He will bring it up at their next meeting about putting up the flag without lighting and possibly next year we could put up lighting.
  - Library Sign: We have a quote from Graphicus Signs and Designs in Newaygo for a 3 x 4 foot wooden sign for the front of the library. The quote is for \$3100 and Lois will write a grant to the Sparta Community Foundation to pay for half of it. Debbie P. is going to contact the Lions Club to see if they will match funds or give a partial donation towards the sign. Tammi made a motion for Lois to order the sign pending the approval of the grant from Sparta Community Foundation, Carol seconded it. Motion passed.

- Computer Use policy amendment: Patron computers will be turned off by 7:50pm on Monday, Tuesday and Wednesdays, 4:50pm on Fridays, and 12:50pm on Saturdays. Tammy made a motion to approve the amendment, Janet seconded it. Motion passed.
- Old Business
  - July electric bill: The Chamber of Commerce reimbursed \$130 to the library for electrical usage for Town and Country Days.
  - Knitting Club: Deb W. who is a member of the Knitting Club said they might be looking at other options where to meet to attract more members.
- New Business: none

Jane made a motion to adjourn, Carol seconded it. Meeting adjourned at 7:13pm.

Respectfully Submitted,

Janet Hayes, Secretary