

## SPARTA TOWNSHIP LIBRARY BOARD MINUTES

**APRIL 10, 2018**

Meeting was called to order by President Mary-Ann Meyer at 6:00pm. Also attending were Deb Willison, Carol Keller, Jane Bosserd, Tammy Rodriguez, Janet Hayes, Library Director Lois Lovell, and Associate Director Debbie Poling.

Addition to the March minutes regarding the smoke alarms: According to the Sparta Township Building Inspector the State doesn't require us to have regulation smoke alarms. Tammy made a motion to accept the minutes with the addition, Jane seconded it. Motion passed.

### ✚ Treasurers Report: Carol

- March Financial Report: Beginning balance 3/1/18 \$104,616.23. Total income with beginning balance:\$164,032.45. Total expenses: \$23,008.74. Ending balance: 3/31/18 \$141,023.71. Janet made a motion to accept the treasurer's report, Deb W. seconded it. Motion passed.

### ✚ Library Directors Report: Lois

- Changes to 2018-19 budget: increase wages/FICA budget and decrease book budget.
- Phone system quotes: Standard Computers, Control Communications and Classic Telephone all gave quotes. Lois and Debbie recommend that Classic Telephone was the best fit and price for the library. Consensus of the board is to go with Classic Telephone. Lois will contact them.
- Smoke/ Carbon Monoxide Alarms: We will be purchasing 4 smoke and carbon monoxide alarm combos and Dane Poling will be installing them.
- Water Heater and Floor Tile Update: Lois will be talking to the Sparta Township Board on April 12 about it.
- Cameras upstairs: Lois got a phone quote from Mid State Security for \$6000. Jane has a security camera that she will donate to the library. Lois will ask Ryan Hayes if he could install it.

- BHS Insurance Renewal: Liability property insurance. This is \$2,262 per year. We will not be getting terrorism insurance at this time. LLC will possibly have insurance for this in the future.
- Youth Report
  - Summer Reading: Sign up will be all online this year. We have a free software program for it-Wandoo Reader.
  - 80 preschoolers from Great Start KISD visited.
  - Nicole attended the Lions Club meeting and gave them a report on the different youth programs.

#### ✚ Old Business

- Lori's Voice: Lois will email them to speak at the library
- Conference room exit door: Door broke last month and waiting for a part to come in for it.

#### ✚ New Business

- The Historical Commission will be using the Carnegie Room and conference room on April 21 and 25 to display pictures, artifacts, documents about Sparta.

Jane made a motion to adjourn, Carol seconded it. Meeting adjourned at 7:06 pm.

Respectfully Submitted,

Janet Hayes, Secretary