

## **SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES**

**FEBRUARY 13, 2018**

President Mary-Ann Meyer called the meeting to order at 6:04pm. Also attending was Janet Hayes, Carol Keller, Tammy Rodriguez, Jane Bosserd, Library Director Lois Lovell and guest Bill Hayes. Absent was Associate Director Debbie Poling.

The minutes of January 9 stated the wrong numbers in the November financial report. It should read: beginning balance \$135,585.61, total income with beginning balance \$136,368.96, and ending balance \$119,901.89. Tammy made a motion to accept the corrected minutes, Jane seconded it. Motion passed.

- Treasurers Report: Carol
  - January Financial Report: Beginning balance 1/1/18--\$104,915.87. Total income with beginning balance: \$141,435.41. Total expenses: \$21,407.94. Ending balance: \$119,551.75. Jane made a motion to accept the treasurer's report, Janet seconded it. Motion passed
- Library Directors Report: Lois
  - Library Trustee position: Tammy made a motion to accept Deb Willison to fill the vacant library trustee position, Jane seconded it. Motion passed.
  - Strategic Plan for fiscal year 2018-19
    - New phone system: Lois got a quote from Standard for an expanded system for \$2500. Would like to get a basic system that would cost less. Lois is going to check with Charter and other phone companies.
    - Replace 2 library computers and or update software
    - Continue saving for future ILS
  - Quote for Fire alarm
    - Fire Chief Jerry Bolen suggested calling Midstate Alarm and check with them if they can work it into the already existing wiring for security alarm system.
  - Quote for tile flooring for foyers
    - Town and Country Carpet, Sparta: \$6307; Welch Tile and Marble, Kent City: \$6350.
  - Cameras for upstairs youth room: Lois is going to ask Midstate Security for a quote.
  - Purchase of new copier: Replace the old one, cost will be \$500 including installation and delivery.
- Old Business: none

- **New Business**

- Janet asked if the library could be a drop off place for non perishable food for the Hand2Hand program that the Sparta Church of the Nazarene is partnering up with Ridgeview School to give low income families help with food. The board agreed to it.

Tammy made a motion to adjourn, Carol seconded it. Meeting adjourned at 7:08pm

Respectfully Submitted,

Janet Hayes, Secretary