

# Electrical Permit Application

HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?

- YES
- NO
- NOT REQUIRED

Permit # PE

Sparta Township  
160 E. Division St.  
Sparta, Michigan 49345  
Phone: (616)887-8863 Fax: (616)887-3823  
[www.spartatownship.org](http://www.spartatownship.org)

Authority: 1972 PA230  
Completion: Mandatory to obtain permit  
Penalty: Permit cannot be issued

Electrical Inspector: Jim Thorington (616)255-6502

## I. JOB LOCATION

NAME OF OWNER/AGENT	TELEPHONE # OF OWNER ( ) -
STREET ADDRESS & JOB LOCATION (Street # and Name)	

## II. TYPE OF JOB (check all that apply)

- |  |                                       |   |  |
|--|---------------------------------------|---|--|
| <input type="checkbox"/> SINGLE FAMILY | <input type="checkbox"/> NEW          | <input type="checkbox"/> STATE OWNED        | <input type="checkbox"/> PREMANUFACTURED HOME SETUP (State Approved) |
| <input type="checkbox"/> COMMERCIAL    | <input type="checkbox"/> ALTERATION   | <input type="checkbox"/> SCHOOL             | <input type="checkbox"/> MANUFACTURED HOME SETUP (HUD Mobile Home)   |
| <input type="checkbox"/> OTHER: _____  | <input type="checkbox"/> SERVICE ONLY | <input type="checkbox"/> SPECIAL INSPECTION |  |

## III. CONTRACTOR/HOMEOWNER INFORMATION

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> HOMEOWNER	NAME	E-MAIL ADDRESS		
ADDRESS (Street # and Name)		CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)		LICENSE NUMBER	LICENSE EXPIRATION DATE	
WORKER'S COMPENSATION INSURANCE CARRIER (or reason for exemption)		REGISTRATION NUMBER	REGISTRATION EXPIRATION DATE	
MESC EMPLOYER NUMBER (or reason for exemption)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)		

## IV. PLAN REVIEW REQUIRED

Plans must be submitted with an Application for Plan Examination and the appropriate deposit collected before a permit can be issued.

However, plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work is being performed as described above, check box below "Plans Not Required".

What is the rating of the service or feeder in ampere? \_\_\_\_\_

What is the building size in square footage? \_\_\_\_\_

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plans Not Required

Plan Review Submission No. \_\_\_\_\_

## V. APPLICANT'S SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

\_\_\_\_\_  
SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI Homeowners Affidavit)

\_\_\_\_\_  
DATE

## VI. HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by the Sparta Township Electrical Inspector. I will cooperate with the Sparta Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.

**COMPLETE APPLICATION ON BACK SIDE**

Rev. 4/2024

**VII. FEE CLARIFICATION**

**\*Item #17, Mobile Home Unit Site:**

**When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.  
When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.**

**VIII. FEE CHART – Enter the number of items being installed, multiply by the unit price for the total fee.**

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
1. Application Fee – includes (1) inspection (non-refundable)	\$75.00	1	\$75.00	18. Recreational Vehicle Park Site	\$4.00		
Service				K.V.A. & H.P.	\$6.00		
2. Through 200 Amp.	\$10.00			19. Units up to 20			
3. Over 200 Amp. thru 600 Amp.	\$15.00			20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
4. Over 600 Amp. thru 800 Amp.	\$20.00			21. Units 51 K.V.A. or H.P. & over	\$12.00		
5. Over 800 Amp. thru 1200 Amp.	\$25.00			Fire Alarm Systems (not smoke detectors)	\$50.00		
6. Over 1200 Amp. (GFI only)	\$50.00			22. Up to 10 devices	\$100.00		
7. Circuits	\$5.00			23. 11 to 20 devices			
8. Lighting Fixtures – per 25	\$6.00			24. Over 20 devices	\$5.00 each		
9. Dishwasher	\$5.00			Data / Telecommunication Outlets	\$5.00 each		
10. Furnace – Unit Heater	\$5.00			31. 1 – 19 devices	\$100.00		
11. Electrical Heating Units (baseboard)	\$4.00			32. 20 – 300 devices	\$300.00		
12. Power Outlets (ranges, dryers, etc.)	\$7.00			33. Over 300 devices	\$45.00		
Signs				25. Energy Retrofit – Temp. Control	\$45.00		
13. Unit	\$10.00			26. Conduit only or grounding only	\$75.00		
14. Letter	\$15.00			Inspections	\$75.00		
15. Neon – each 25 feet	\$20.00			27. Special/Safety Insp. (includes certification fees)	\$75.00		
16. Feeders- Bus Ducts, etc. – per 50'	\$6.00			28. Additional Inspection	\$75.00		
17. Mobile Home Park Site *	\$6.00			29. Final Inspection	\$20.00		
				30. Certification Fee			

**TOTAL FEE (Must include the \$75.00 non-refundable application fee)**

Sparta Township and Sparta Village will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

**Make checks payable to: Sparta Township**

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

General: Electrical work shall not be started until the application for permit has been filed with the Sparta Township Building Department. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. Please call Jim Thorington, electrical inspector, @ (616)255-6502 when work is ready for inspection.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

FOR OFFICE USE ONLY

Check # \_\_\_\_\_

Date Paid \_\_\_\_\_

Receipt # \_\_\_\_\_

Valid License \_\_\_\_\_