Minutes of the Sparta Area Fire Authority Meeting
October 22, 2026

Present: Goodfellow (twp), Chief Olney, Johnson (village), Peoples (village), Cumings (village), Anderson (twp), and Bergman (twp). Deputy Chief Wood
Absent: none

Bergman called the meeting to order @7:00 pm.

Approval of the Agenda
Motion: Johnson to approve the agenda.
Second: Goodfellow
Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes September 17, 2026:
Motion: Made Johnson approve September 17, 2026, minutes.
Second: Peoples
Motion Passed: 6-0

Finance Board Update:
Cumings stated that the finance board had met twice since the last board meeting. They reviewed and approved all department invoices for $193,084. The expenditure includes $15,551 for platform repair, $69, 370 for the final payment for Engine #3, and $80,193 for contract payment on the addition of the station. The operational Budget is currently at 52% for the first 7 months of the year. The contract payment was all approved by Andrus Architecture, Chief Olney and the USDA.

Approval of the bills:
Motion: Anderson to approve bills through October 20, 2026.
Second: Cumings
Motion Passed: 6-0

Old Business:
Station Update: (Preliminary Schedule attached)
The construction project is ongoing. Footing and concrete walls have been poured, inspected and approved. The old station house and garage will be removed next week. Plumbing for the new office has been installed. The Chief stated that he has approved 3 change orders for the station addition. Kortman Masonry, Steel Systems Inc and JZ Electric.

Chief's Report:
There were 77 calls last period and 851 calls YTD. (see attached) There were 2 fire related fire calls. There were several accidents for the month with minor injuries. Several hazardous conditions accounted for 3 reports.
The Chief reported that he has 3 fire fighters that are not able to work because of medical issues. The Chief informed the board that due to the lack of personnel, the Chief asked the board if he could schedule himself for coverage and med call when others are not available. It was the consensus of the board to allow the Chief to fill in as needed.

Proposed Budget: The Chief presented to the board his recommendations for the 2027-2028 budget and a Capital Improvement plan for the next 3-5 years.
The Chief stated that being construction of the new station will still ongoing, the station house has been removed, he expects to under run this year's budget he's requesting the same "operational budget" as the past serval years. He expects the legal cost to be a lot lower next year, with no gas, water or electric in the old house, but with a lot of unknowns when the new building is completed.
Motion: Goodfellow to approve the 27-28 budget
Second: Peoples
Motion Passed: 6-0

Public Comment: None
Next Meeting Date: November 19th at 7:00 PM at the fire station.
Next Finance Meeting Dates: November 3rd , 2026, and November 17th, 2026, at 4:00 PM at the fire station.

Adjournment:
Motion: Johnson to adjourn at 7:35 PM.
Second: Cumings
Motion Passed: 6-0

Minutes by Goodfellow 10-23-26.

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Sparta Fire Authority

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report

New Business:

1. Monthly report (from September 14, 2026 through October 18, 2026)
    1. Fire calls (NFIRS 100 classifications)
        1. 74 S Main – structure fire (Kent City)
        2. M37 and 13-mile – vehicle fire
        3. 8767 Country View Drive – structure fire – nothing found
        4. 3479 Caberfae – structure fire (Alpine Twp.) cancelled
    2. Explosions calls (NFIRS 200 classifications)
    3. Rescue calls, including accidents (NFIRS 300 classifications)
        1. 9983 Sparta Ave NW – minor industrial accident
        2. 12-mile and State – minor injuries on a two-car accident
        3. M37 and 12-mile rd – nothing located on a crash alert activation
        4. M37 and 13-mile rd – no injuries
    4. Hazardous Conditions (NFIRS 400 classifications)
        1. 35 E Averill – wire down (cable line – removed from the road)
        2. 200 Maple St – Gas line struck inside the building
        3. 100 Ida Red – CO Alarm activation
    5. Service calls (NFIRS 500 classifications)
        1. 13-mile and Long Lake – small fuel spill
    6. Good intent calls (NFIRS 600 classifications)
        1. 316 Maize Lane – odor investigation
        2. 53 Applewood Dr – odor investigation
    7. False alarms (NFIRS 700 classifications)
        1. 235 E Spartan Drive – false alarm
        2. 100 Ida Red – fire alarm (burnt food)
        3. 560 W Spartan Drive – false fire alarm activation
    8. Severe Weather incident (NFIRS 800 classifications)
    9. Special incidents (NFIRS 900 classifications)

Sparta Fire Prelim Schedule

Responsible Contractor	Dates:
• Nugent Builders - Mobilize	9/1 thru 9/4
• JMB -abatement and demolition	9/8 thru 9/18
• Grattan Excavating- Excavate and Underground	9/8 thru 9/25
• Redline- Footings and Foundations / Inspection	9/21 thru 9/25
• Lukaart- Underground Plumbing and Inspections	9/28 thru 10/2
• Kortman- Masonry walls and Brick	9-28 thru 12/4
• Action Roofing- Roofing	12/7 thru 12/18
• Redline- Interior Concrete	12/21 thru 1/8
• Phoenix /Nugent- Interior Framing and openings	1/18 thru 1/29
• Philo/Lukaart-HVAC and Plumbing rough in	1/18 thru 1/29
• JZ Electric -Rough in	1/18 thru 1/29
• MEP Rough Inspections	1/28 thru 1/29
• Phoenix- Drywall	2/1 thru 2/12
• Vork Brothers- Block Fill and Paint	2/15 thru 2/26
• LG2- Metal Lockers	3/1 thru 3/5
• Nugent – Cabinetry	3/1 thru 3/5
• Philo, Lukaart, JZ – All MEP Finishes	3/1 thru 3/5
• Final Inspections and Punch List	3/8 thru 3/12
• Final Clean	3/15 thru 3/19