Sparta Recreational Authority
Kent County, Michigan
Minutes for the meeting held
August 6, 2026 at 7pm
The meeting was held at Sparta Township Hall

1. Call to Order - Meeting called to order by Rob Steffens at 7:00

2. Pledge of Allegiance
3. Roll Call: Whalen, Driscoll, Steffens, Braybrook, DeHaan, Bradford, DuVerneay present

4. Additions or Corrections to the Business & Consent Agenda
   None
5. Approval of Consent Agenda and Business Agenda,
   Motion by Bradford to approve. Supported by Dehaan, passed unanimously.

6. Public Comment – None

7. Unfinished Business
   a. Parking Lot Gravel – Rob is still working on gravel or millings for the overflow parking.
   b. Security cameras: Sergeant Price gave a presentation on new security cameras for the park. They would also put us on a priority network for WIFI. There would be a small capital outlay. The WIFI would be cheaper per month. The savings per month on the better WIFI would pay for the initial cost within a year.
      Motion by Driscoll to approve. Supported by Whalen. Passed unanimously.
      Whalen did recommend that we draft a camera policy for access.
8. New Business
   a. Parking lot seal coat: After getting revised quotes that included the main drive, A PO was issued to Pittman Asphalt Maintenance for the sum of $17,240 for the crack sealing, lot sealing, and restriping. It will be done this month.
   b. Election schedule for 2027: It was agreed that officer elections will take place at the first meeting in 2027.
   c. Insurance increase: The park insurance premium has increased by 6.9%. Whalen suggested that Rob get a couple more quotes.

9. Committee Reports
   a. Construction/ Operations Committee (Steffens, Braybrook, Driscoll, DeHaan) –The donated containers have been set. Football and AYSO will use them. Bill had some concerns about fall concessions. He has a busy fall and will not be able to help much.
   b. Events / Fundraising Committee (Driscoll, DeHaan, Welch) – We hosted one Travel softball tournament, a state LL tournament, and rugby for the Meijer State

Games. Invoices have gone out for field rentals and field usage fees for Soccer and LL. Little League donated the Brats for the park to offset most of their costs for the spring.

c. Communication (Braybrook, DeHaan, Whalen) no report
d. Finance Committee (Whalen, Bradford, Steffens) Report by Steffens

10. Approval of Bills – Motion by Bradford to approve. Supported by DeHaan. Passed unanimously.
11. Communications – Driscoll stated that he will have a new board appointee for the next meeting from the SARA group. He is still trying to get a representative from AYSO.
12. Public Comment – None
13. Adjournment – Adjourned at 8:10.