

**Minutes of the Sparta Area Fire Authority Meeting
July 23, 2026**

Present: Goodfellow (twp), Cumings (village), Chief Olney, Johnson (village), Peoples (village), Anderson (twp), and Bergman (twp).

Absent: none

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: Add 11A, resolution 26-7 for approval of construction payment through USDA, Add 11B, new desktop computer.

Approval of the Agenda:

Motion: Goodfellow to approve the agenda with additions

Second: Johnson

Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes June 18, 2026:

Motion: Made Goodfellow approve June 18, 2026, minutes.

Second: Peoples

Motion Passed: 6-0

Finance Board Update:

Anderson stated that the finance board had met twice since the last board meeting. They reviewed and approved all department invoices for \$20,742.30. The attorney invoices and audit invoices were above the normal invoices. The expenditure is currently at 28% just a little above normal expenditure through the first quarter of the year.

Approval of the bills:

Motion: Anderson to approve bills through July 21, 2026.

Second: Cumings

Motion Passed: 6-0

Old Business:

Station Update: The chief stated that there was a "Pre-Construction" zoom meeting on Wednesday with USDA, Nugent Builders, Andrus Architecture and himself. The USDA has given the OK to move forward with construction. The meeting reviewed the payment process, signage for the USDA, closing documents from Choice One and Risk Insurance.

The Builders risk insurance for the new addition will go into effect on August 1, 2026.

The Choice One closing for the loan will be around August 10, 2026

Nugent Builders has the USDA sign and will be put up in August.

The Department will have a separate banking account set up just for the new building construction.

Invoicing is a (3) step process. The General Contractor, Nugent Builders will submit invoice to Andrus

Architecture for review and approval, then forward to Chief Olney for his or the board's approval and forward to USDA for final approval.

Nugent Builders are currently reviewing all the sub-contractors' bids for possible changes. The bids were only valid for 30 days after the submittal date. Nugent is reviewing cost-saving items which the board had proposed along with updating costs from subcontractors.

The estimated start date proposed by Nugent was the end of August, first part of September.

The buildings are slated for testing next week.

The USDA stated that 5% of the total cost could be for foreign material.

The Chief stated that another video has been made to describe the building project. Should be going out in the middle of August.

Chief's Report:

There were 60 calls last period and 616 calls YTD. (see attached) There were 3 fire related fire calls and 2 were mutual aid. There were several accidents for the month with some minor injuries. Several hazardous conditions report due to the high winds and weather conditions. The Chief stated that the department provide water for mud run at airport last week.

There will be a water ball tournament during the Celtic Festival which the Department will sponsor.

Next week is the Kent County Lowell 4H count fair. The Chief stated he and several other fire department representatives are "The Safety Coordinators" for the fair. He requested the use of the department Gator to be used by him for medical and fire purposes at the fair. It was the consensus of the board to allow the Chief to take Gator to the fair.

The Chief stated he will on Vacation from July 29th – August 8th.

Resolution for USDA Reimbursement: The resolution is required for approval of contractor's payments in agreement with USDA. Per the USDA the Chief or the Fire Board must approve all contractor's invoices. The Resolution is for the Chief to be the final approver if for any reason the fire board doesn't meet or the time frames for approval is before a scheduled fire board meeting.

Motion: Johnson to approve resolution #2026-7 for the authorization of the Chief to sign USDA SF-270 for payment approval.

Second: Peoples

Motion Passed: 6-0

Request of new desktop computer: The chief requested the purchase of a new desktop computer. The existing desktop computer is 8-10 years old and does not work well. The computer is beyond repair and was suggested by Gary Glass that a new one should be obtained. Estimated cost not to exceed \$1100.00

Motion: Anderson to approve the purchase of a new desktop computer not to exceed \$1100.00

Second: Cumings

Motion Passed: 6-0

Public Comment: None

Next Meeting Date: June 18th at 7:00 PM at the fire station.

Next Finance Meeting Dates: August 4th, 2026, and August 18th, 2026, at 4:00 PM at the fire station.

Adjournment:

Motion: Johnson to adjourn at 7:40 PM.

Second: Cumings

Motion Passed: 5-0

Minutes by Goodfellow 7-24-26.



Chiefs Report

New Business:

1. Monthly report (from June 15, 2026, thru July 19, 2026)
 1. Fire calls (NFIRS 100 classifications)
 1. 111 N. Village: auto aid to Kent City on a cooking fire (cancelled)
 2. 12250 Long Lake Dr: garage fire (aid from Kent City, Algoma, Alpine)
 3. 10586 Northland: barn fire (mutual aid to Courtland Fire)
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls, including accidents (NFIRS 3- classifications)
 1. Alpine Ave and 4-mile: mutual aid to Alpine during the Chiefs Meeting
 2. 4300 block of 13-mile: accident with minor injuries
 3. M37 and 15-mile: no injuries
 4. State and Terrace: iPhone crash alert (nothing located)
 5. 9500 block of Alpine: iPhone crash alert (phone located in road)
 6. 12986 Peach Ridge Ave: iPhone crash alert (nothing located)
 7. M37 and 13-mile: minor injuries
 8. M37 and 10-mile: mutual aid to Alpine (cancelled)
 9. Long Lake and 13-mile: motorcycle accident (minor injury)
 10. M37 and Sparta Ave: two-car accident: two minor injuries
 11. M37 and 10-mile: unknown accident (motorist assist)
 12. 560 E. Division: motorcycle accident (minor injury)
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. 1050 10-mile: wire down
 2. 399 S. Union: wire down
 3. M37 and 12-mile: motorist assist
 5. Service calls (NFIRS 500 classifications)
 6. Good intent calls (NFIRS 600 classifications)
 1. 350 Gunn Street: burning complaint
 2. 374 Gunn Street: illegal burn
 7. False alarms (NFIRS 700 classifications)
 1. 480 S State (ECC): smoke detector activation
 2. 9983 Sparta Ave: fire alarm
 3. 166 Maple Street: smoke alarm activation
 4. 9983 Sparta Ave: fire alarm
 8. Severe Weather Incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)
2. Chief: out of the office – July 29th through Aug 8th
3. Waterball Tournament – Celtic Festival Aug 8th
4. Hat and T-shirt order

Filter statement

Filters

Days In Core Incident onset date/time 6/15/26 to 7/19/26 | Incident status Locked, Draft

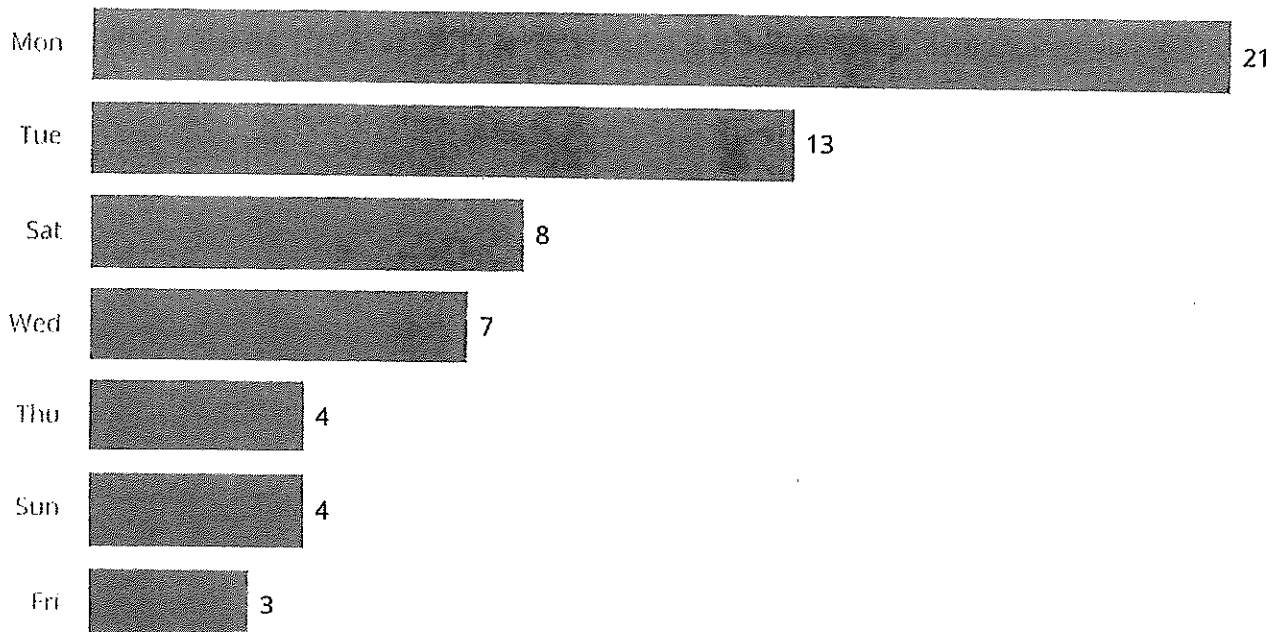
Sparta Fire Incident Count (YTD -616)

Count of Total Incidents from June 15, 2026 through July 19, 2026

Count of Incidents

60

Incident Count by Day of Week



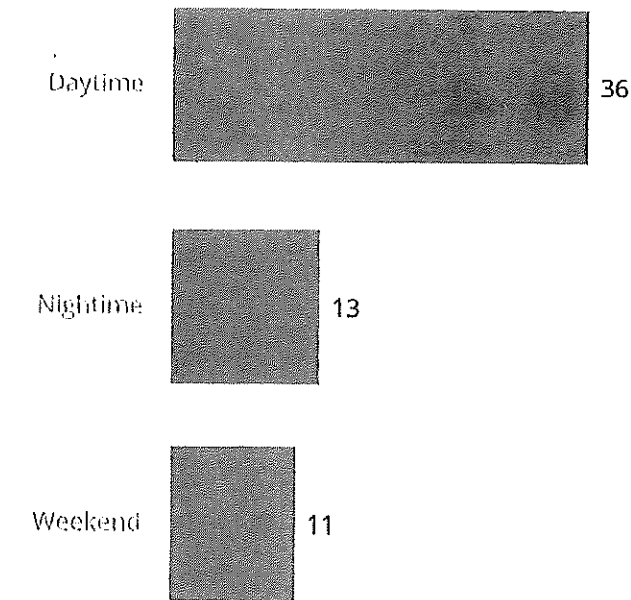
Fire Incident Count (NERIS)

Fire Incidents (NERIS)

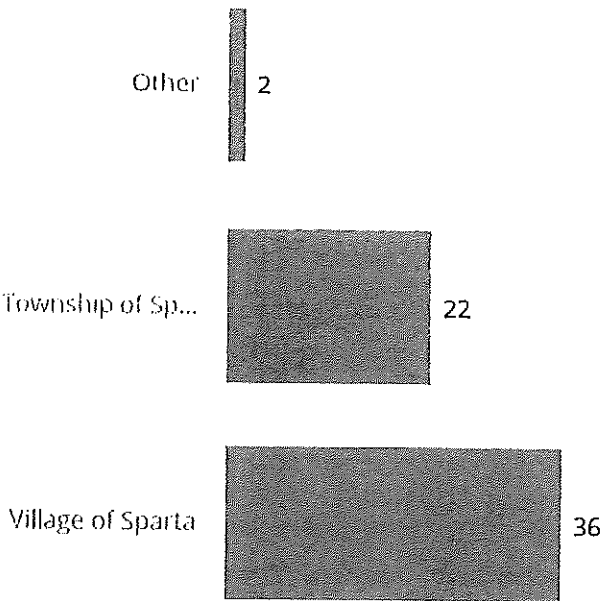
Filter statement

Filters Days in Core incident onset date/time 6/15/26 to 7/19/26 Incident status Locked, Draft

Incidents by Shift



Incidents by Zone



Filter statement

Filters Days in Core Incident onset date/time 6/15/26 to 7/19/26 Incident status Locked, Draft

Percent of Incident Responses by Incident Type

