

SPARTA CARNEGIE TOWNSHIP LIBRARY BOARD MEETING MINUTES

APRIL 21, 2026

President Mary-Ann Meyer called the meeting to order at 6:00pm. Also attending was Joy Leussenkamp, Jane Ohanesian, Janet Hayes, Tom Lampen, and Library Director Merri Jo Tuinstra. Absent was Dick Beauchamp.

Joy made a motion to accept the minutes of March 17, 2026, Jane seconded it. Motion passed.

- Treasurers Report: Tom
 - March Financial Report: Income from deposits during the month: \$100,046.28. This includes our millage check from the Township and the second half of the annual state aid. Total expenses during the month: \$24,113.86. Revenue less expenses (MTD): \$75,932.42. Revenue less expenses (YTD): \$24,891.77. Income for the year exceeded expenses by about \$25,000. The ending cash balance in our checking account was up by \$17,000 due to the transfer of funds to the CDs. Beginning cash balance (month): \$50,856.28. Ending cash balance is \$125,096.11.
- Library Directors Report: Merri Jo
 - Millage Renewal update: A committee has been formed that includes township and village residents and one library board member. They have met two times.
 - New ILS Report: Everyone likes it. Lakeland to pay the start-up costs for libraries.
 - Library Park: Teens from another community vandalized Library Park and Rogers Park. They stole a Jerry's Wrecker truck and tore up the lawn and broke tree branches. The vandals were caught.
 - Library Projects
 - Tiles in the brick wall by the ramp have been broken
 - Inside return book box: this is will be behind the front desk closet. A slot will be place with a sign that says Returns. Inside the closet there will be a book cart with a floating bottom by hydraulics. The cost of the book cart will be \$1300 and paid out of the Other Equipment expenses.
 - Merri Jo has contacted Stephan Kline and he will have an estimate by May and work will start in June.

- Circulation Reports: March, quarterly and yearly reports. 60,408 books and materials have gone out in the last year. Tom is looking into making an Excel spread sheet to compare statistics.
- Personnel Committee: Nicky Swanson gave her notice. June 6th will be her last day. She is willing to be a sub occasionally. Her position will not be replaced. Other employees will be taking her hours.
- Policy Committee
 - Went through Genealogy Room policy. Will bring it to the board in the May meeting.
 - Need to revamp the non-resident card policy
 - Tweaked the Earned Sick Time and PTO policies
- Old Business: none
- New Business: none
- Public Comment: none

Tom made a motion to adjourn, Jane seconded it. Motion passed. Meeting adjourned at 7:05pm.

Respectfully Submitted,

Janet Hayes, Secretary