

**Minutes of the Sparta Area Fire Authority Meeting  
May 21, 2026**

**Present:** Goodfellow (twp), Cumings (village), Chief Olney, Johnson (village), Peoples (village), Anderson (twp), and Deputy Chief Wood

**Absent:** Bergman (twp)

Peoples called the meeting to order @7:00 pm.

**Additions to Agenda:** none

**Approval of the Agenda:**

**Motion:** Cumings to approve the agenda

**Second:** Johnson

**Motion Passed:** 5-0

**Public Comment:** None

**Approval of the Meeting Minutes April 23, 2026:**

**Motion:** Made Johnson approve April 23, 2026, minutes.

**Second:** Goodfellow

**Motion Passed:** 5-0

**Finance Board Update:**

Anderson stated that the finance board had met twice since the last board meeting. They reviewed and approved all department invoices for \$9,049.52. Normal invoices were nothing of any concern. Fund balance of \$1,401,515.

**Approval of the bills:**

**Motion:** Cumings to approve bills through May 19, 2026.

**Second:** Anderson

**Motion Passed:** 5-0

**Old Business:**

**Station Update:** The USDA is currently reviewing all the contracts between the general contractor and all the sub-contractors. The contract with Nugent has been signed. The Chief stated that he hoped that all the contract information provided by Andrus Architecture has been completed and sent to USDA and are still looking for a June start date. The Department's attorney has responded to Horizon Building Group along with all the FOI requests and no additional information is required.

The Chief stated that the water, gas and power to the station house has been disconnected. All the IT/internet has been moved to the station.

**Chief's Report:**

There were 93 calls last period and 404 calls YTD. (see attached) There were 4 fire related fire calls. There were several accidents for the month with no injuries. Multiple hazardous conditions reports due to the high winds and weather conditions.

On April 28<sup>th</sup> the Sparta Fire Department along with Alpine & Tyrone Fire Departments participated in "Distracted Drive Event" at Sparta High School. The event was well attended and hopefully it will be a reminder of what can happen if distracted.

**Web Site:** The Chief stated that he's been working with Go to Media for (3) videos. The videos each feature, "What is the Fire Authority", New Building Addition and the New Millage request. All video's will available to both the township and village and will be available on the fire departments web site.

**New Hires:** The Chief reported that he's been able to hire 2 new fire fighters for the department. Both are local Sparta Residents. They are scheduled for 12-18 months of medical and fire training.

**Resolution for Freedom of Information Act:** Due to the requests (FOI) made by Horizon Building group the department needed a Freedom of Information Act procedures and guidelines. The department attorney has provided "The Procedures" document along with the resolution to adopt these guidelines.

**Motion:** Cumings to approve resolution #2026-5 for the implementation of the procedures and guidelines for the freedom of information act.

**Second:** Johnson

**Motion Passed:** 5-0

**Resolution for Choice One IPA:** The resolution is required to establish a payment agreement with Choice One for additional funds for the fire station expansion project.

**Motion:** Johnson to approve resolution #2026-6 for the Installment Purchas Agreement with Choice One Bank for the station expansion.

**Second:** Cumings

**Motion Passed:** 5-0

**Generator Disconnect:** The existing standby generator for the fire station must be removed before the construction can start. The Chief presented a quote from Wolverine Power to disconnect the generator and the transfer switch. The Chief noted that the station will not have back up power for the construction project. The generator will be loaded on a pallet and stored until it can be sold.

**Motion:** Anderson to approve the quote of \$2992.00 from Wolverine Power to remove the generator and transfer switch.

**Second:** Johnson

**Motion Passed:** 5-0

**Public Comment:** None

**Next Meeting Date:** June 18<sup>th</sup> at 7:00 PM at the fire station.

**Next Finance Meeting Dates:** June 2<sup>nd</sup>, 2026, and June 16<sup>th</sup>, 2026, at 4:00 PM at the fire station.

**Adjournment:**

**Motion:** Johnson to adjourn at 7:37 PM.

**Second:** Anderson

**Motion Passed:** 5-0

Minutes by Goodfellow 5-23-26.

Note: Goodfellow and Peoples will both be absent for next meeting.



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## Chiefs Report

### **New Business:**

1. Monthly report (from April 20, 2026, thru May 17, 2026)
  1. Fire calls (NFIRS 100 classifications)
    1. 126 Ida Red #202: electrical fire (auto aid from Alpine)
    2. 13160 Sparta Ave: shed fire (auto aid from Kent City)
    3. 2275 14-mile ne: auto aid for T8 to Algoma Fire on a structure fire
    4. M37 and 13-mile: grass fire
  2. Explosions calls (NFIRS 200 classifications)
  3. Rescue calls, including accidents (NFIRS 3- classifications)
    1. 245 14-mile rd: unknown accident (crash alert) nothing located
    2. 13-mile and Pine Island: assist to Algoma (cancelled upon arrival)
    3. M37 and Sparta Ave: unoccupied
    4. M37 and 15-mile: no injuries / unoccupied
    5. M37 and 13-mile rd: cancelled by PD prior to our arrival
    6. Pearl and S. State: medical during the parade
  4. Hazardous Conditions (NFIRS 400 classifications)
    1. 148 Averill: wire down (communication line)
    2. 9245 Alpine Ave: wires down
    3. 159 Carrie: wires and a tree down on a house
    4. Anderson and South: wires down
    5. Alpine Ave and S Sunset Pines: wires down
    6. 608 Schultz: wires down
    7. 137 Kings Blvd: wires down
    8. 344 Indian Lakes: wires down
    9. 108 N State: wires down
    10. 12-mile west of Sparta Ave: wires down
    11. Sparta Ave and 12-mile: wires down
    12. 12444 Stebbins: wires down
    13. 220 Circle Dr: wire down
    14. 155 Carrie St: wire down (communication line)
  5. Service calls (NFIRS 500 classifications)
  6. Good intent calls (NFIRS 600 classifications)
    1. 945 Crosby Way: odor investigation
    2. 12-mile and Union: odor investigation in the area
  7. False alarms (NFIRS 700 classifications)
    1. 235 E Spartan Drive: fire alarm
    2. 320 S Union: fire alarm
    3. 53 Applewood: fire alarm
    4. 220 E Division: fire alarm
  8. Severe Weather incident (NFIRS 800 classifications)
  9. Special incidents (NFIRS 900 classifications)

Filter statement

Filters

Days In Core Incident onset date/time 4/20/26 to 5/17/26 | Incident status Locked, InReview

# Fire Incident Count (NERIS)

April 20, 2026 through May 17, 2026

Count of Total Incidents (Year to date: 404)

Count of Incidents

93

## Incident Count By Month (This Year)

Months in Core incident onset date/time	Count of Incidents
04/2026	42
05/2026	51
Count of Incidents	93

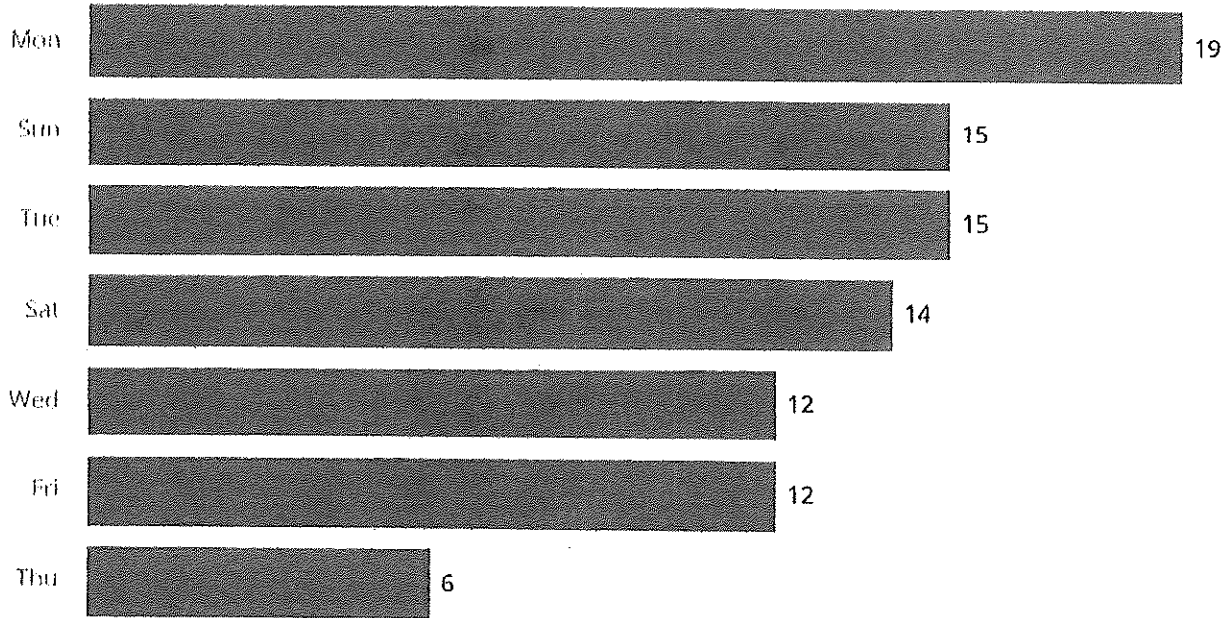
# Fire Incident Count (NERIS) - Fire Board Report

Fire Incidents (NERIS)

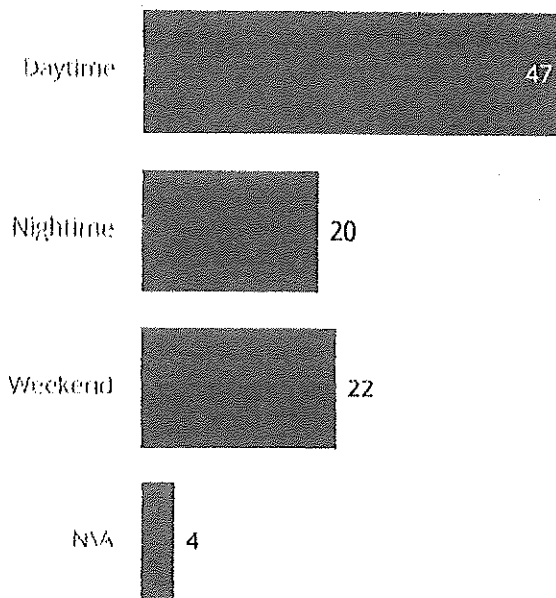
Filter statement

Filters **Days in Core incident onset date/time** 4/20/26 to 5/17/26 | **Incident status** Locked, InReview

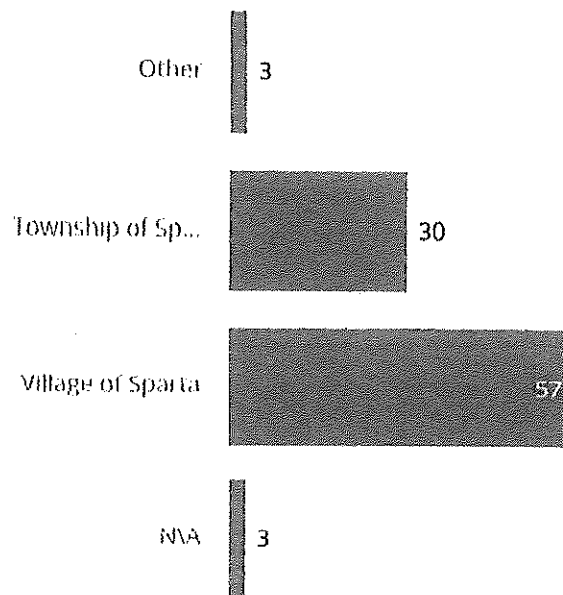
## Incident Count by Day of Week



## Incidents by Shift



## Incidents by Zone



# Fire Incident Count (NERIS) - Fire Board Report

Fire Incident: 2023

Filter statement

Filters

Days in Core Incident onset date/time 4/20/26 to 5/17/26 | Incident status Locked, InReview

Percent of Incident Responses by Incident Type

