

**Minutes of the Sparta Fire Board Meeting
December 18, 2025**

Present: Goodfellow (twp), Cumings (village), Chief Olney, Bergman (twp-chair), Van Patten (village), Anderson (twp), Peoples (village) & Deputy Chief Wood

Absent: None

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Anderson to approve the agenda.

Second: Peoples

Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes November 20, 2025:

Motion: Made Peoples to approve November 20, 2025, minutes.

Second: Goodfellow

Motion Passed: 6-0

Finance Board Update:

Cumings stated that the finance board had met once since the last board meeting. They reviewed and approved all department invoices for \$26,380.36 with most of the invoices on auto pay. Cumings stated that there were (2) large invoices, liability insurance/commission payment for \$11,263 and legal fees for the station addition. The department's operation budget is 63% for the first 9 months of the year with a fund balance of \$1,095,516. Income is currently at 55% of the budget including over \$38,876 of income from interest.

Approval of the bills:

Motion: VanPatten to approve bills through December 16, 2025.

Second: Cumings

Motion Passed: 6-0

Old Business:

The USDA grant update:

The Chief stated that he is still working with Choice One Bank on a loan application that is required for the USDA grant for the additional funds required for the project. Peoples stated that the Village Manager has contacted the Kent County Fire Commission for any type of funding available for the fire station project. The Chief stated the USDA now is requiring a "Compliance Officer" which he'll address at the January meeting. The USDA is asking for ADA compliance with architectural drawings for the project which Chief has forwarded to Andrus Architect for their input and required drawings. The latest USDA requirement is for a LEP (limited English proficiency) where the fire department is required to have resolution on how to handle the LEP. The Chief stated that a resolution will be ready at the January Meeting. The USDA is also asking for a "Grievance



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report December 18, 2025

New Business:

1. Monthly report
 1. Fire calls (NFIRS 100 classifications)
 1. 1962 Rogue River – assist to Plainfield Fire Department on a 3rd alarm structure fire (Engine #3 – response)
 2. 1962 Rogue River – return assist to Plainfield Fire with Platform 5 on a rekindle of the prior structure fire
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls, including accidents (NFIRS 3- classifications)
 1. M37 and 10-mile: two vehicles (no injuries)
 2. S. State and Centennial: car vs. pole (no injuries)
 3. 9900 block of Alpine Ave: slide off (no injuries)
 4. Alpine Ave north of 12-mile: slide off into the trees (no injuries)
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. Wires down calls: 5 calls
 2. 289 Clark: gas leak
 3. 12222 Stebbins: carbon monoxide leak
 5. Service calls (NFIRS 500 classifications)
 1. 475 W. Spartan Dr: child locked in a vehicle
 6. Good intent calls (NFIRS 600 classifications)
 1. 4 - cancelled call after being dispatched
 2. 1 – wrong location calls
 7. False alarms (NFIRS 700 classifications)
 1. 235 E. Spartan Dr. (Appleview School)
 2. 11280 Fruit Ridge: fire alarm
 3. 329 Running Water Ct.: fire/CO Alarm
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)

Filter statement:

Filters

Alarm Date Range 11/17/25 to 12/14/25 | Is Locked true | Is Active true

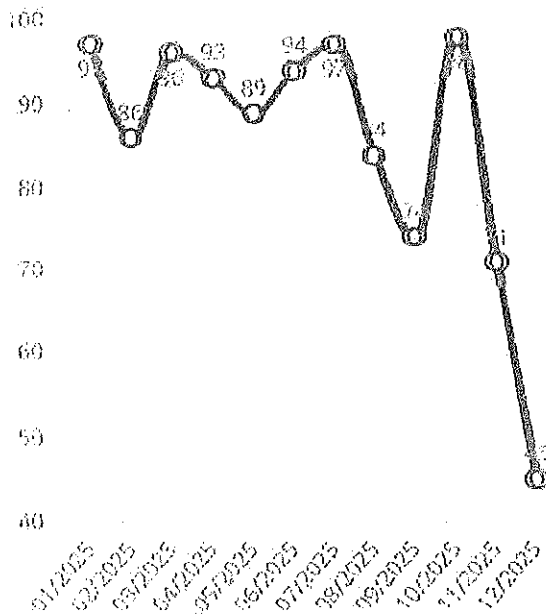
Incident Count

Count of Total Incidents Year to Date: 948

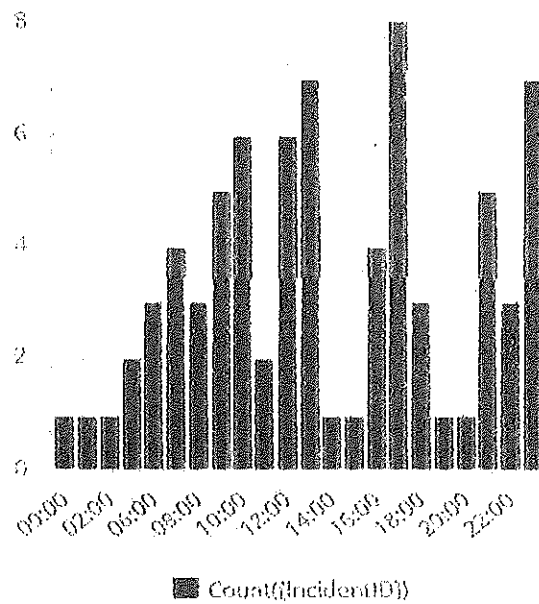
Count of Incidents

75

Incident Count by Month (This Year)



Incident Count by Hour of Day



Fire Board Report

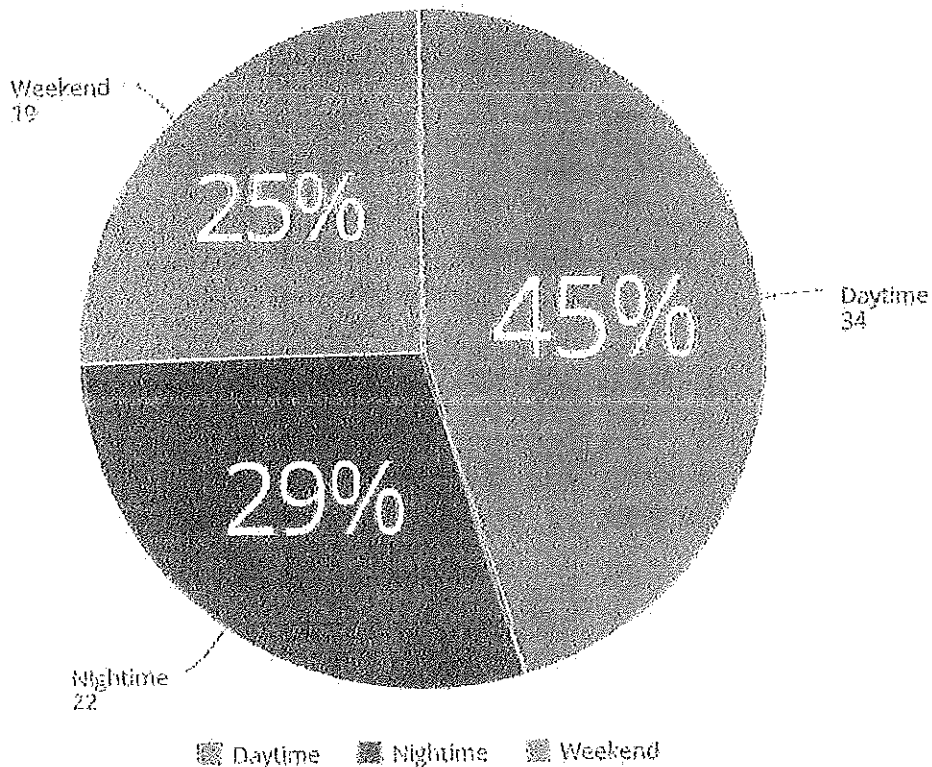
Fire Incidents

Filter statement

Filters

Alarm Date Range :11/17/25 to 12/14/25 | Is Locked true | Is Active true

Incident Count by Shift





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2026 Fire Board Meeting Schedule

Board Meetings

January 22nd (4th Thursday)

February 19th

March 19th

April 23rd (4th Thursday)

May 21st

June 18th

July 23rd (4th Thursday)

August 20th

September 17th

October 22nd

November 19th

December 17th

Finance Meetings

January 6th and 20

February 3rd and 17th

March 3rd and 17th

April 7th and 21st

May 5th and 19th

June 2nd and 16th

July 7th and July 21st

August 4th and 18th

September 1st and 15th

October 6th and 20th

November 3rd and 17th

December 1st and 15th

