

**Minutes of the Sparta Fire Board Meeting
September 18, 2025**

Present: Goodfellow (twp), Van Patten (village), Anderson (twp), Chief Olney. Bergman (twp-chair), & Peoples (village), also Deputy Chief Wood

Absent: Cumings (village),

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: VanPatten to approve the agenda.

Second: Peoples

Motion Passed: 5-0

Public Comment: None

Approval of the Meeting Minutes August 21, 2025:

Motion: Made VanPatten to approve August 21, 2025, minutes.

Second: Goodfellow

Motion Passed: 5-0

Finance Board Update:

Anderson stated that the finance board had met once since the last board meeting. They reviewed and approved all department invoices of \$10,956.01. Anderson stated that the department's operational budget was at 33.2% for the first 6 months of the year with a fund balance of \$1,203,100.

Approval of the bills:

Motion: Made Anderson to approve bills through September 16, 2025.

Second: Goodfellow

Motion Passed: 5-0

Old Business:

The USDA grant update:

The Chief stated that the USDA has requested updates on previous submitted documents. Andrus Architectural has resubmitted required items to USDA. The USDA has been reviewing our engineering drawings and hasn't requested any changes, waiting for their final approval. Zoning Variances were approved by the Village on August 29, 2022, and were resent to the USDA. The Department's Attorney contract information has been resent to USDA. The engineering drawings have been sent over to the Village of Sparta (PCI) for permits. The Chief stated that he's still hoping for the construction bids to go out in December. Andrus Architectural: still working on getting a new contract with Andrus for the ongoing work.

Fire Authority: The board reviewed the Attorney's revised Articles of Incorporation Sparta Area Fire Authority. The changes made to the draft agreement were all agreed to by the board. The board made a couple of

clerical changes which the Chief will make. The Chief will forward the agreement to the township and village for their approval.

Motion: VanPatten to approve the revised Articles of Incorporation Sparta Area Fire Authority with corrections.

Second: Peoples

Motion Passed: 5-0

Chief's Report: Chief Olney presented the **Chief's report**. (attached) There were 766 runs YTD. There were 5 mutual aid calls including 1 fatal structure fire last month. There were 4 accidents, with 3 minor injuries and 1 fatality this past month with several hazardous conditions responses.

Apparatus Antennas for 5G Modems: The Chief requested the purchase of (4) Panorama antennas for the Verizon 5G modems in departmental vehicles. The material cost is \$1656 with the department doing the installation of the antennas.

Motion: VanPatten to approve the purchase of the new 5G antennas.

Second: Anderson

Motion Passed: 5-0

Next Meeting Date: October 23rd, 2025, at 7:00 PM at the fire station.

Next Finance Meeting Dates: October 7th and October 21st at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Goodfellow to adjourn at 7:38 PM.

Second: Peoples

Motion Passed: 5-0

Minutes by Goodfellow 9-19-25.



Chiefs Report
September 18, 2025

New Business:

1. Monthly report
 1. Fire calls (NFIRS 100 classifications)
 1. 332 Elizabeth St - auto aid to Rockford Fire for a home fire
 2. 147 Alma – electrical issue in the house
 3. 4486 Alpine Ave – auto aid to Alpine Fire for possible garage fire (cancelled)
 4. 945 Cosby Way – oven fire (out upon our arrival); auto aid from Alpine and Algoma were cancelled .
 5. 3505 4-mile rd nw – auto aid on a 2nd alarm fire to Alpine Fire (fatal fire)
 6. 8927 Lady Lauren Dr – auto aid with T8 to Algoma Fire (cancelled prior to arrival)
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls, including accidents (NFIRS 3- classifications)
 1. Mutual aid to Alpine at M37 and 8-mile (fatal accident)
 2. 12-mile rd and Spartan Drive – one minor injury
 3. M37 and 15-mile – truck vs. semi (one minor injury)
 4. M37 and 12-mile – car vs truck (one minor injury)
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. River Rd – burning complaint
 2. 12741 Stebbins – burning complaint
 5. Service calls (NFIRS 500 classifications)
 6. Good intent calls (NFIRS 600 classifications)
 1. 2 - cancelled call after being dispatched
 7. False alarms (NFIRS 700 classifications)
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)

