

Minutes of the Sparta Township Planning Commission  
Regular Meeting of September 9, 2025 7:00 p.m.  
Sparta Township Hall, Sparta, Michigan

Present: Chairperson Terry Hartman, Commissioners Don Doyle, Tim Driscoll, Dale Flanery, Ken Humphreys, and Barb Johnson.

Absent: Commissioner Linda Anderson

Also Present: Planner Kevin Yeomans of Fresh Coast Planning and Recording Secretary Jan Redding.

I./II. Call to Order/Pledge of Allegiance: Chairperson Hartman called the meeting to order at 7:00 p.m. with the Pledge of Allegiance

III. Election of Officers

Motion by Flanery, second by Humphreys to re-elect the current slate of officers as follows:

Chairperson-Terry Hartman

Vice Chairperson-Tim Driscoll

Secretary-Linda Anderson

Motion carries unanimously, pending acceptance of the Secretary position by Linda.

IV. Additions or Corrections to Agenda: Motion by Doyle, second by Flanery to approve the agenda as presented. Motion carries unanimously.

V. Minutes of August 12, 2025 Regular Meeting: motion by Johnson, second by Doyle to approve minutes as presented. Motion carries unanimously.

VI. Public Comment: None

VII. Business Items

A. Preliminary Discussion on Accessory Dwelling Units

Planner Yeomans presented examples of ordinances from other municipalities regulating Accessory Dwelling Units, along with information on developing a local ordinance.

There was discussion of the relationship between Accessory Dwelling Units and Short Term Rentals. Questions were raised regarding attached units vs. detached, size limitations, enforcement and effects on the character of neighborhoods.

It was recommended that a framework for ordinances to address Accessory Dwelling Units and Short Term Rentals be developed, and that discussions continue to determine what will best suit this community..

VIII. Public Comment: None

IX. Staff and Commission Comments

The Master Plan update timeline was discussed.

X. Adjournment-motion by Humphreys, second by Johnson to adjourn meeting at 7:45 p.m. Motion carries unanimously.

Respectfully submitted,  
Jan Redding, Recording Secretary