

**Minutes of the Sparta Fire Board Meeting
July 17, 2025**

Present: Cumings (village), Goodfellow (twp), Van Patten (village), Anderson (twp), & Chief Olney. Bergman (twp-chair), Peoples (village)

Absent: none

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Cumings to approve the agenda with addition.

Second: Peoples

Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes June 19, 2025:

Motion: Made Van Patten to approve June 19, 2025, minutes.

Second: Goodfellow

Motion Passed: 6-0

Finance Board Update:

Anderson stated that the finance board has met twice since the last board meeting. They reviewed and approved all department invoices of \$15,439.14 and the expenses were underrunning. Cumings stated that the department received \$5300 in delinquent millage and \$4200 accumulated monthly interest. With a fund balance of \$1,185,673.

Approval of the bills:

Motion: Made Anderson to approve bills through July 15, 2025

Second: Van Patten

Motion Passed: 6-0

Old Business:

The USDA grant update: The chief received confirmation that we finally have approval as of July 3, 2025. There is a letter of conditions, ABAAS agreements, Attorney's approval of Architectural Service and Certification for Accounting Systems that need to be filled out, signed and returned. The Chief with contact Andrus Architectural for ABAAS agreement and a new Service Contract for the station work.

The next step is starting the process of getting bids for the project. The Chief stated he's like to break the project into (3) bids. 1. New office and existing station remodel. 2. New station addition for apparatus. 3. Combined bids for option 1 & 2. The Chief stated that its costs are within the scope of our finances; he'd like to do option #3. However, if the bids for option #1 are the only option that can be completed within the range of our finances, we would just do a portion of the project. It was the consensus of the board to arrange bid and alternative bids. The Chief will get the building committee and Andrus Architecture for a meeting to start the process.

Station Funding Update: The Chief stated that at the last township meeting the township board did not sign the updated financial joint agreement. The township tabled the request for the possible need for additional funds for the fire department building addition. The Chief stated that a decision will not be needed until sometime after the bids for the building are known.

Fire Authority: The Chief stated we received from our attorney Act 57 Fire Authority for the process of getting started to the boards request to become a "Fire Authority". The Chief stated he's sent a list of equipment, other assets, building ownership and vehicle ownership to our Attorney. The Chief stated that everything was in the name of the Sparta Fire Department. He'd also sent the current fire agreement between the village and township so he can get started with the Fire Authority Agreement.

Chief's Report: Chief Olney presented the **Chief's report**. (attached) There were 586 runs YTD. There were 2 mutual aid calls and 1 structure fire last month. There were 6 accidents, with 3 minor injuries this past month. Several alarms and hazardous conditions due to the latest storm which swept through the township. The Chief stated that he'd received additional requests for information on the FEMA for Air PAC's for Sparta and 4 other departments. He said it still means were still in the running for the grant.

Next Meeting Date: August 21st, 2025, at 7:00 PM at the fire station.

Next Finance Meeting Dates: August 5th and August 19th at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Van Patten to adjourn at 7:43 PM.

Second: Cumings

Motion Passed: 6-0

Minutes by Goodfellow 7-18-25.



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report July 17, 2025

Previous meeting information and updates:

1. Station Grant update
2. Fire Authority

New Business:

1. Monthly report
 1. Fire calls (NFIRS 100 classifications)
 1. 130 Childsdale – Auto aid to Rockford Fire on an apartment fire
 2. 8825 Vinton – structure fire: aid received from Alpine, Algoma, Plainfield
 3. 51 La Pan – auto aid to Algoma Fire on a house fire
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls including accidents (NFIRS 3- classifications)
 1. M37 and 12-mile: no injuries on an iPhone crash alert
 2. 12800 block of Peach Ridge: (one minor injury) units assisted with traffic
 3. M37 and 10-mile: a 2-car accident with one minor injury
 4. M37 and 12-mile: a 2-car accident with no injuries
 5. M37 and 12-mile: a 2-car accident with two injured patients
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. 13-mile and Alpine: power line down
 2. 10000 block of Alpine: power line down
 3. 40 Centennial: power line down
 4. 536 Jo Ellen: natural gas leak
 5. 3200 block of 13-mile: power line down
 6. 149 S State: gas line struck
 5. Service calls (NFIRS 500 classifications)
 1. 1515 10-mile: lock out of a vehicle
 6. Good intent calls (NFIRS 600 classifications)
 1. 3 - cancelled call after being dispatched
 2. 3 – smoke/odor investigations
 7. False alarms (NFIRS 700 classifications)
 1. 6 – smoke detector/alarm activations
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)

Filter statement

Filters

Alarm Date Range 6/16/25 to 7/13/25 | Is Locked true | Is Active true

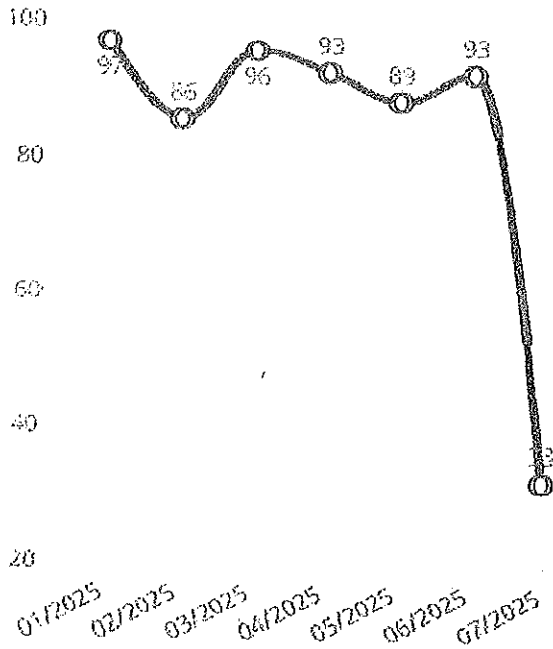
Incident Count

Count of Total Incidents Year to Date: 586

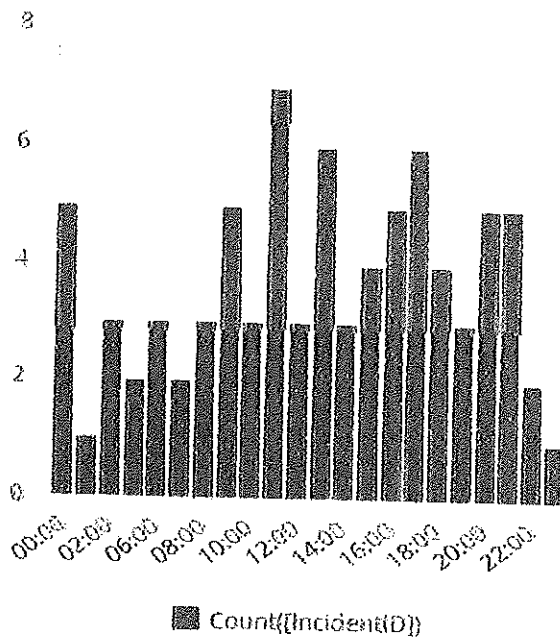
Count of Incidents

81

Incident Count by Month (This Year)



Incident Count by Hour of Day



Fire Board Report

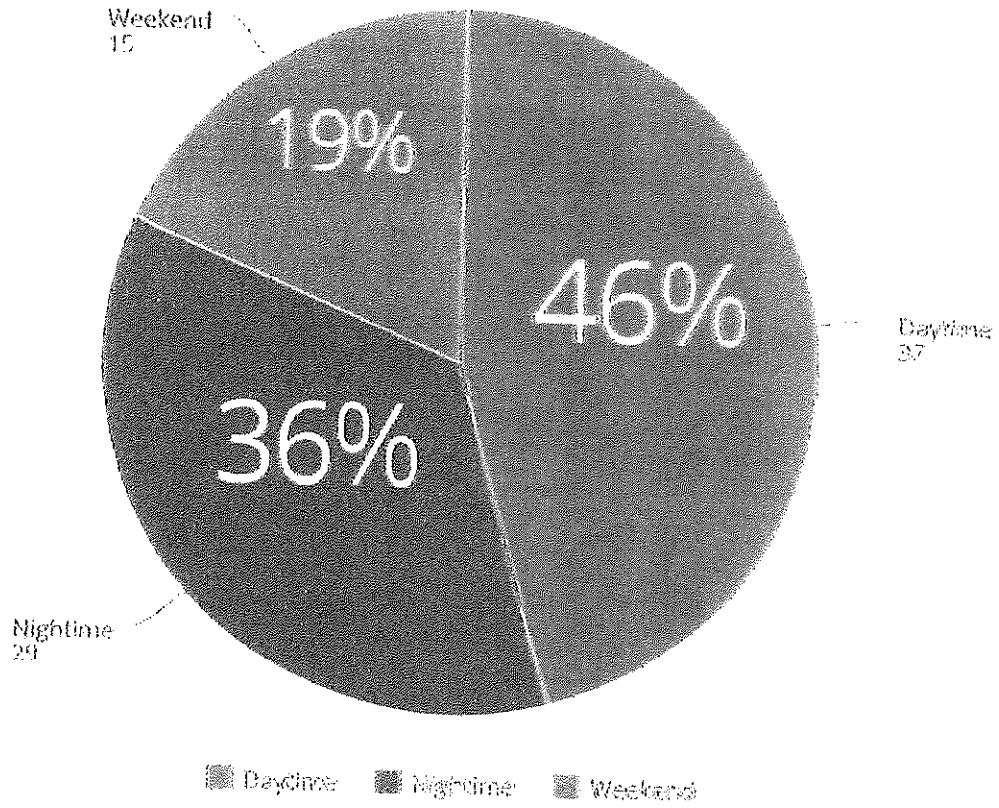
Fire Incidents

Filter statement

Filters

Alarm Date Range 6/16/25 to 7/13/25 | Is Locked true | Is Active true

Incident Count by Shift



Fire Board Report

Fire Incidents

Filter statement

Filters Alarm Date Range 6/16/25 to 7/13/25 | Is Locked true | Is Active true

Percent of Incident Responses by Incident Type

