

MINUTES OF THE SPARTA TOWNSHIP PLANNING COMMISSION  
Regular Meeting of Tuesday, June 10, 2025, 7 PM  
Sparta Township Hall, 160 E. Division St., Sparta MI

This meeting could be viewed live or recorded at <https://www.youtube.com/channel/UCu9bOagfR6m02k7rdmX3TLA>

Present: Chairperson Terry Hartman (9/25), Vice Chairperson Tim Driscoll (9/25),  
Secretary Linda Anderson (9/25), Township Board Trustee Barb Johnson (12/28),  
Commissioners Don Doyle (9/27), Dale Flanery (9/27), and Ken Humphreys (9/27)  
Also Present: Sparta Township Supervisor Dale Bergman, Zoning Administrator/Planner Kevin  
Yeomans of Fresh Coast Planning, and Recording Secretary Toni Potes

I. / II. Call to Order / Pledge of Allegiance: Chairperson Hartman called the meeting to order  
at 7:00 PM, followed by the Pledge of Allegiance.

III. Additions or Corrections to Agenda: Motion by Johnson, second by Doyle, to approve the  
Agenda as written. Motion carried unanimously.

IV. Minutes of May 13, 2025, Regular Meeting: Motion by Doyle, second by Anderson, to  
approve the Minutes. Motion carried unanimously.

V. Public Comment (for items on the Agenda): None.

VI. Business Items

A. Public Hearing: Zoning Ordinance Amendment Dwellings and Accessory Building  
Regulations: Zoning Administrator/Planner Yeomans reviewed the updates made since  
the last meeting.

Public Hearing opened at 7:03 PM. No public comment.

Public Hearing closed at 7:04 PM.

Motion by Driscoll, second by Flanery, to recommend adoption of the Dwelling and  
Accessory Building Requirements Amendment by the Township Board. Motion carried  
unanimously.

B. Review of Planning Commission By-Laws: Motion by Doyle, second by Johnson, to  
adopt the revisions to the By-Laws. Motion carried unanimously.

C. Review of Bed & Breakfast as a Special Land Use in C-1: Correcting the typo in the  
title to "District", motion by Flanery, second by Humphreys, to proceed to scheduling a  
public hearing on the proposed ordinance. Motion carried unanimously.

- D. Discussion on Short-Term Rentals: The Planning Commission wants to have something on the books to address the matter. Zoning Administrator/Planner Yeomans will pull something together, which will probably be available after the July meeting.
- E. Review of Outdoor Gathering Regulations: Zoning Administrator/Planner Yeomans gave some background. The Planning Commission decided to make no changes to the Outdoor Gatherings ordinance.

VII. Public Comment (for items on or not on the Agenda):

Brian Cook, of 128 W. Northland Drive, Newaygo, questioned the next step in adoption of the amendment to the dwellings and accessory building regulations.

Mike Badgerow, of 4126 Church Hill Road, questioned how the public sees the documents being reviewed and hearing held on it. Better transparency is needed, which the Township is working on.

VIII. Staff and Commissioner Comments: Zoning Administrator/Planner Yeomans stated Attorney Bloom is working through the Master Plan; he is halfway done. No changes as of right now are needed.

IX. Adjournment: Motion by Doyle, second by Humphreys, to adjourn at 8:07 PM. Motion carried unanimously. The next regular meeting of the Sparta Township Planning Commission will be Tuesday, July 8, 2025, at 7 PM.

Respectfully submitted,  
—Toni Potes  
Recording Secretary