SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES
February 26, 2023

President Mary-Ann Meyer called the meeting to order at 6:13pm. Also attending were Joy Leussenkamp, Jane Ohanesian, Janet Hayes, Tom Lampen, Library Director Merri Jo Tuinstra, and Associate Director Debbie Poling. Absent was Dick Beauchamp.

Joy made a motion to accept the minutes of January 17 meeting, Jane seconded it. Motion passed.

- Library Directors Report: Merri Jo
  - New board email addresses: Everyone on the board is getting a new email address for just library business. This is to avoid home email being hacked.
  - Duct cleaning: would like to get 3 estimates. Already have 2, one from AAA Duct Cleaning and the other one from Modernistic.
  - Beat the Winter Blahs update: 84 have signed up so far. Everyone that finishes will get a coffee mug with the Library logo. There are prizes drawn weekly also.
  - Security system: Merri Jo still can not get ahold of Greg from VSS. Nick is making us a new security system.
  - Summer Reading Donations: $450 in donations so far
  - Merri Jo will contact Larry Carter to give a presentation on Shorty's Monument for our March meeting.
- Associate Library Directors Report: Debbie
  - Circulation reports October 2022 to January 2023
- Treasurers Report: Tom
  - January financial report: The beginning balance on January 1, 2023 was $68,847.00. With deposits the balance was $110,264.19. Total expenses were $22,964.20. The ending balance on January 31, 2023 was $87,299.99. Jane made a motion to accept January financial report, Janet seconded it. Motion passed.
- Old Business: none
- New Business
  - Proposed new budget for the fiscal year April 2023-March 2024: Joy made a motion to accept the proposed budget, Jane seconded it. Motion passed.
  - Carnegie Room: We would like to turn this into a Genealogy Room. It would be open on certain hours and we could ask the Sparta Historical Society to help man it.
  - New library cards: We have signed up 267 people for new library cards this fiscal year.
  - Township meeting: March 8. This is the meeting where the budget for the next fiscal year is approved.

Janet made a motion to adjourn, Joy seconded it. Meeting adjourned at 7:22pm.

Respectfully Submitted,

Janet Hayes, Secretary