

SPARTA TOWNSHIP LIBRARY BOARD MEETING

MARCH 14, 2017

President Mary-Ann Meyer called the meeting to order at 6:00pm. Also present were Carol Keller, Tammy Rodriguez, Janet Hayes, Library Director Lois Lovell, and Associate Director Debbie Poling. Absent were Jane Bosserd and Lisa Budd.

There was a correction on the minutes of Feb 14, 2017. November treasurer's report should read beginning balance of \$126,383.53. Janet made a motion to accept the corrected minutes, Tammy seconded it, motion passed.

- Treasurers Report: Carol Keller
 - Beginning Balance: \$113, 876.59, Expenses: \$16,181.76, Ending Balance: \$97,694.83. Tammy made a motion to accept the treasurers report, Janet seconded it, motion passed.
- Library Directors Report: Lois Lovell
 - Township Board Meeting: March 9, 2017
 - The township board voted to keep the library budget at \$138,500 for the 2017-18 fiscal year.
 - Township will be installing a new library sign to replace the existing sign.
 - Township will pay for a crimson maple tree to replace the one by the children's library window. It will be planted in the spring.
 - Township has hired Waterworks to do the landscaping for the library at a quote of \$2,965. If this includes doing both the Library Park and the grounds around the library, Lois suggested that the library pay \$500 towards the cost which would be taken out of donation money. Carol made a motion that pending the outcome of quote that it will cover all of the library grounds, that the library pay will pay \$500 towards the cost. Tammy seconded it, motion passed.
 - Library Board meeting dates: Tammy made a motion to accept the dates, Janet seconded it. Motion passed.
 - LLC Plan of Service: Carol moved that Group C board representatives are to be elected rather than be serving alphabetically. Tammy seconded it, motion passed.
 - LLC 2017-18 Menu Services: Janet made a motion to accept LLC 2017-18 Menu Services, Carol seconded it. Motion passed.
 - Strategic Plan for 2017
 - Replace main desk in Youth room

- Replace three library computers and /or update software
 - Continue saving for future ILS
- Library Budget for fiscal year 2017-18: Carol made a motion to accept the proposed budget, Janet seconded it. Motion passed.
- Staff wages: Tammy made a motion to increase the staff wages 5%. This would include all staff with the exception of the two library pages and a new employee. Carol seconded it. Motion passed.
- Old Business
 - Barrier by Masonic Temple: Village Manager will contact Lois with new owner information so she can talk with them.
- New Business
 - Janet discussed two programs that another library is doing. One is Gathering of the Grands which would bring grandparents and grandchildren together for a fun morning at the library. The second one is a painting party possibly a fundraiser, one for adults, Canvas and Cider and the other Cookies and Canvas for children. Janet will check for more information
 - Celebrating Lois 25 years with the library: We will have a small party on April 11, 2017 after the board meeting. Staff, board and her family will be invited.

Tammy made a motion to adjourn, Janet seconded it. Meeting adjourned at 7:08pm

Respectfully Submitted,

Janet Hayes, Secretary