

SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES

APRIL 12, 2016

Mary-Ann Meyer called the meeting to order at 6:15pm. Also present was Carol Keller, Jane Bosserd, Janet Hayes, Tammi Rodriguez, Lisa Budd, Library Director Lois Lovell, and Associate Director Debbie Poling.

Motion was made by Lisa to accept the minutes of the March 8, 2016 meeting, Carol seconded it. Motion passed.

- Treasurers Report: Carol
 - The bank balance for March was \$128,263.93. Lisa made a motion to accept the treasurers report, Janet seconded it. Motion passed.
- Library Directors Report: Lois
 - Bylaws: Two changes
 - In Article VIII section 2F: change September to March
 - In Article VI section 1 : Lois to check with lawyer to see if the wording of this section is right because of meeting only 10 months a year and not 12.
 - Lisa made a motion to accept the bylaws with the 2 changes proposed, Jane seconded it, motion passed.
 - Active shooter training/staff meeting
 - Friday April 22, 2016 at 12:00pm. Library will be closed for the afternoon. Mary-Ann will be facilitating the active shooter training.
 - Millage Update
 - The organizational meeting on March 19 went well.
 - Next meeting will be on April 30, 2016 at 10:00am at Ballard's Church.
 - Lois and Debbie are going to talk to the American Legion at their April 18, meeting to ask for a donation to help cover the costs.
 - Millage ballot wording document: Motion by Janet and seconded by Tammi to accept the Sparta Township Library Board Millage Resolution. Motion passed.
 - New Staff Computer
 - It was suggested by our IT tech that we invest in a new staff computer to replace the old one, which is not powerful enough to handle all what we need it to do. This is not on our strategic plan for this year but there is a need for it. Jane made a motion to purchase a new staff computer costing \$1,316.25 including labor, Tammie seconded it. Motion passed.
 - Library board meeting dates for 2016-17

- Lisa made a motion and Jane seconded it to accept the meeting dates.
Motion passed.
- Harry Potter in the Park
 - Library will be taking part in this event on June 24
- Old Business
 - Unemployment: Lois received a letter from the Unemployment Agency that Beth has waived her right to appeal.
 - Summer Reading: Nicole has received \$600 so far in donations.
 - Roof Replacement
 - The board is actively pursuing the badly needed roof replacement. Debbie will ask Gary Moody to go to the next Township Board meeting to confirm the roof leaking and repairs on it.

Jane made a motion to adjourn, Tammi seconded it. Motion passed. Meeting adjourned at 7:50pm.

Respectfully Submitted,

Janet Hayes

Secretary