

## **SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES**

**DECEMBER 8, 2015**

Meeting was called to order by Vice President Jane Bosserd at 6:01pm. Also present were Lisa Budd, Carol Keller, Tammy Rodriguez, Janet Hayes, Library Director Lois Lovell, Associate Director Debbie Poling, and guests Beth and Larry Annable.

Motion was made by Lisa and seconded by Tammy to accept the minutes of October 13, 2015. Motion passed.

### ❖ Treasurers Report: Carol

- The bank balance for October was \$115,952.24 with \$3,007.36 in savings. Janet made a motion to accept the October treasurers report, Lisa seconded it. Motion passed.
- The bank balance for November was \$101,340.99 with \$3,007.36 in savings. Tammy made a motion to accept the revised treasurers report, Janet seconded it. Motion passed.

### ❖ Library Directors Report: Lois

- Need to add a line item to financial report for legal/government fees. The adjusted budget will take \$3000.00 out of Repair and Maintenance to put in Legal/Government fees. Lisa made a motion to add the legal/government fee line item and transfer \$3000.00 from Repair and Maintenance to Legal/Government fees. Carol seconded it. Motion passed.
- Changes to Village Parking Lot
  - Hand out showing the proposed changes
- Holiday Hours for 2016: Janet made a motion to accept the proposed Holiday Hours for 2016, Tammy seconded it. Motion passed.
- "Home Library" for KDL patrons
  - We can change KDL patron cards to "Home away from home" status which allows them to place holds on our books and pick them up at our library. The limit is 15 holds and books have to be 6 months or older. AV is not allowed.
  - Sharing fines: there is no way to see who is overdue, Lakeland is working on it.

### ❖ Old Business

- September Consumer Energy Bill: Debbie called on the high electric bill. The reason given was that it was the hottest billed period with more usage.

- Masons: Haven't heard anything from them. We are not going to continue to pursue at this time.
- ❖ New Business: None
- ❖ Public Comment: Beth Annable had questions about her termination. Jane stated that we can not answer her questions, this time is just to state opinions.

Janet made a motion to adjourn meeting, Lisa seconded it. Meeting adjourned at 6:31pm.

Respectfully Submitted,

Janet Hayes, Secretary